



13 June 2017

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 19 June 2017 at 6.00pm for consideration of the following business -

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Mayoral Minute
- (7) Notices of Motion
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 15.05.17
- (9) Matters arising from Minutes
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

5.50pm – Citizenship Ceremony – Ms Naomi Thompson

Meeting Calendar 2017

June

Time	Date	Meeting	Location
10.00am	16 June 2017	Traffic Committee Meeting	Community Centre
2.30pm	16 June 2017	Upper Macquarie County Council	Council Chambers, Kelso
6.00 pm	19 June 2017	Council Meeting	Community Centre

July

Time	Date	Meeting	Location
6.00 pm	17 July 2017	Council Meeting	Community Centre
9.00am	19 July 2017	Audit Committee Meeting	Community Centre

August

Time	Date	Meeting	Location
5.00pm	3 August 2017	Cemetery Forum	Community Centre
5.45pm	3 August 2017	Access Committee Meeting	Community Centre
6.00pm	3 August 2017	Sports Council Meeting	Community Centre
2.30pm	4 August 2017	Upper Macquarie County Council	Council Chambers, Kelso
6.00pm	7 August 2017	Cultural Centre Working Group Meeting	Community Centre
6.00 pm	14 August 2017	Council Meeting	Community Centre
4.00pm	15 August 2017	Local Emergency Management Meeting	Community Centre
10.00am	18 August 2017	Traffic Committee Meeting	Depot Training Room

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HELD ON MONDAY 19 JUNE 2017

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01) MINUTES OF THE PREVIOUS MEETING HELD MONDAY 15 MAY 2017**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.3 A well-run Council organisation.**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 15 May 2017, being minute numbers 1705/001 to 1705/018 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 15 MAY 2017, COMMENCING AT 6.00PM**

Present: Crs S Ferguson (Mayor), G Braddon OAM, A Ewin, D Kingham, S Oates, K Radburn and D Somerville

General Manager (Mrs R Ryan), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr G Baker), Director Planning & Environmental Services (Mr M Dicker), Acting Executive Assistant to the General Manager (Ms S Hibbert)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****APOLOGIES**

Nil

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Item	Pg	Report	Reason
Cr Oates	Pecuniary	N/A	N/A	Presentation prior to Council meeting: Regis Resources Ltd Project Update	Cr Oates holds shares in Regis Resources Ltd

PRESENTATION EVENT

The Mayor presented the 2017 2BS Gold BRock Junior Sports Award to Zak Simons

PUBLIC FORUM

Mr Andy Stucken – Agenda Item No. 18 – Request for Policy and/or procedure to allow use of sound and video evidence gathering in Companion Animal noise investigations

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS MEETING HELD TUESDAY 18 APRIL 2017**

1705/001

RESOLVED

That the Minutes of the Ordinary Council Meeting held on 18 April 2017, being minute numbers 1704/001 to 1704/021 be confirmed.

(Kingham/Ewin)

CARRIED**MATTERS ARISING FROM THE MINUTES**

Nil

EXECUTIVE SERVICES REPORTS**1705/002 ORANGE REGION TOURISM LTD STRATEGIC PLAN**
RESOLVED

1. That Council supports the development of collaborative regional tourism promotions, branding and marketing of the Orange Region which includes Cabonne Shire, Blayney Shire and Orange City Council Local Government Areas.
2. That Council provides an additional \$50,000 in the draft 2017/18 Operational Plan for the Orange Region Tourism Ltd organisation.
3. That this financial commitment to the Operational Plan's Tourism and Economic Development section be made for an initial 3 years commencing from 2017/18 to 2019/20.

(Radburn/Oates)

CARRIED

Cr Braddon requested that his name be recorded in the minutes to show he has voted against this motion.

1705/003 NEVILLE MULTIPURPOSE COURT PROJECT
RESOLVED

That Council provide in principle support for the Neville Multipurpose Court Project and undertake further investigation as required to develop and progress this proposal with the community.

(Radburn/Oates)

CARRIED

INNOVATION FUND**1705/004 RESOLVED**

That Council authorise the Mayor and General Manager to select the final applications developed for both an individual and a group project to be submitted under Round 2 of the NSW Government's Innovation Fund.

(Radburn/Ewin)

CARRIED

BLAYNEY CULTURAL CENTRE PLANS**1705/005 RESOLVED**

That Council endorse the Blayney Cultural Centre Plans (April 2017) and Cultural Centre Working Group progress to the next phase of this project being user groups, stakeholders and community engagement.

(Braddon/Oates)

CARRIED

**MINUTES OF THE BLAYNEY SHIRE CULTURAL CENTRE
WORKING GROUP MEETING HELD MONDAY 1 MAY 2017****1705/006 RESOLVED**

1. That the minutes of the Cultural Centre Working Group Meeting, held Monday 1 May 2017, be received and noted.
2. That Council endorse the plans presented dated April 2017 as Concept Plans for progression to the next stage of the Blayney Cultural Centre Project being stakeholder and community engagement.
3. That Council undertake the Blayney Library painting and shelving project and include the additional minor items of new sliding door and installation of a small hot water service as capital expenditure requests to ensure Library and Family History Services are supported in the short term.
4. That Council supports the Blayney Shire Local and Family History Group with attaining appropriate temporary storage for resources, sourcing funds or inkind assistance from Sustainable Collections to digitise the Viv Kable Collection and rearrangement of operations in the Blayney Library

(Ewin/Kingham)

CARRIED

CORPORATE SERVICES REPORTS

- 1705/007** **QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2017**
RESOLVED
1. That the Quarterly Budget Review Statement for the quarter ending 31 March 2017 be received and noted.
 2. That the supplementary votes of \$1,157k proposed in the Quarterly Budget Review Statement be adopted resulting in an increase to expenditure of \$437k and a net decrease in income of \$194k for Net Continuing Operations and a decrease in Capital Expenditure of \$1,788k.
 3. That the budgeted restricted cash transfers of \$967k be adopted.
- (Braddon/Radburn)
CARRIED
- 1705/008** **REPORT OF COUNCIL INVESTMENTS AS AT 30 APRIL 2017**
RESOLVED
1. That the report indicating Council's investment position as at 30 April 2017 be received.
 2. That the certification of the Responsible Accounting Officer be received and the report be adopted.
- (Kingham/Ewin)
CARRIED
- 1705/009** **ADOPTION OF 2017/18 OPERATIONAL PLAN AND 2017/18 -**
2020/21 DELIVERY PLAN FOR EXHIBITION
RESOLVED
1. That Council endorses the draft 2017/18 Operational Plan; and
 2. That the 2017/18 Operational Plan be placed on public exhibition for a period of 28 days.
- (Braddon/Oates)
CARRIED
- 1705/010** **REVIEW GOVERNANCE ARRANGEMENTS FOR LIBRARY**
SERVICE
RESOLVED
- That the Council endorse Option 1 supporting dissolution of the Central West Libraries entity with library services delivered by Orange City Council (OCC) under a service level agreement arrangement that includes responsibility for staffing, administration and specialist support.
- (Radburn/Oates)
CARRIED

- 1705/011** **DISABILITY INCLUSION ACTION PLAN**
RESOLVED
That the Draft Blayney Cabonne Orange Disability Inclusion Action Plan for Blayney Shire Council be placed on public exhibition for a period of at least 28 days.

(Oates/Ewin)
CARRIED

- 1705/012** **INALA UNITS UPDATE**
RESOLVED
That Council endorse the recommendation of the Inala Units Working Group and proceed with the Selective Tender for the Sale of 10 Residential Units at 33 Park Street, Millthorpe

(Braddon/Oates)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

- 1705/013** **DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT**
RESOLVED
That the Director of Infrastructure Services Monthly report for May 2017 be received and noted.

(Kingham/Somervaille)
CARRIED

- 1705/014** **BLAYNEY SHIRE SPORT AND RECREATION PLAN**
RESOLVED
That the report on the development of the Blayney Shire Sport and Recreation Plan be received and noted

(Braddon/Radburn)
CARRIED

- 1705/015** **MINUTES OF THE BLAYNEY TRAFFIC COMMITTEE MEETING HELD ELECTRONICALLY 30 APRIL 2017**
RESOLVED
1. That the Minutes of the Blayney Traffic Committee Meeting, held on 30 April 2017, be received and noted.
2. That Council approve the Central West Charity Tractor Trek Group Inc - 2017 Tractor Trek Event on 23rd & 24th September 2017.

(Radburn/Oates)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

DEVELOPMENT APPLICATION 18/2017 - SKATE PARK - LOT 320 DP 750380, 2 ADELAIDE STREET BLAYNEY
1705/016 **RESOLVED**
That Item No. 16 Development Application 18/2017 - Skate Park - Lot 320 DP 750380, 2 Adelaide Street Blayney be deferred.
(Ferguson/Oates)
CARRIED

LOCAL HERITAGE ASSISTANCE FUND 2016-2017
1705/017 **RESOLVED**
That the report on the Local Heritage Assistance Fund for the 2016/2017 period be received.
(Kingham/Braddon)
CARRIED

REQUEST FOR POLICY AND/OR PROCEDURE TO ALLOW USE OF SOUND AND VIDEO EVIDENCE GATHERING IN COMPANION ANIMAL NOISE INVESTIGATIONS
1705/018 **RESOLVED**
That Council declines the request to develop and implement a policy and/or procedure that would allow the use of sound and video evidence gathering during the investigation of companion animal noise complaints.
(Braddon/Radburn)
CARRIED

There being no further business, the meeting concluded at 7.30pm

The Minute Numbers 1705/001 to 1705/018 were confirmed on 19 June 2017 and are a full and accurate record of proceedings of the Ordinary Meeting held on 15 May 2017.

Cr S Ferguson
MAYOR

Mrs R Ryan
GENERAL MANAGER

02) COUNCIL MEETING DATE AUGUST 2017

Department: Executive Services

Author: General Manager

CSP Link: 6.1 Good governance across our communities.

File No: GO.EL.5

Recommendation:

That Council approve the moving of the August Meeting forward a week to Monday 14 August 2017.

Reason for Report:

Council will enter into a caretaker period commencing 4 weeks prior to the election date of Saturday 9 September 2017.

Council approval is sought to move the August Council meeting forward by a week.

Report:

Council may convene a Council Meeting during the caretaker period as long as we adhere to the provisions of the Local Government Regulations (2005) s393B.

In providing clarification of the decision making role of Council during this period, the regulations stipulate the functions that must not be exercised by Council, the General Manager or any other delegate of Council, other than the Joint Regional Planning Panel (JRPP), unless Ministerial consent is granted.

This includes;

- entering a contract/arrangement (outside the 2017/18 Operational Plan) for amounts > \$150,000
- determining a controversial development application;
- removal or reappointment of the General Manager (however Council may appoint an Acting/Temporary General Manager).

To remove any potential impact on Council decision making role due to the caretaker period and local government elections in general; it is proposed that the final Council Meeting be moved forward to the second Monday of the month.

Issues:

There will be no Councillor workshop in August, and unless there is a particularly urgent item requiring community engagement there will be no s355 Committee Meetings convened after Friday 4 August.

This will enable all current and outstanding s355 Committee Meeting minutes to be included into the August meeting Business Paper for adoption by the current Council.

One of the first tasks to be undertaken by the new Council will be to review the number and structure of the s355 Committees; their charter, delegates, role and objectives.

Committees have an important role in providing a mechanism for consultation, input and community engagement with residents, stakeholders and our various Town and Progress/Village Associations. The new Council has the opportunity to implement changes to the number of Committees, Chair positions, number of community delegates, purpose and charter. There may even be a newly established Committee identified and determined by Council. Staff are facilitating surveys of each Committee group for feedback from a volunteer member's perspective and will be organising another survey for Councillors to complete as the respective Chairs or delegates to each Committee. A report will be prepared for the September Council meeting in this regard.

Round 1 of the Financial Assistance Program has been advertised closing 21 July. The Financial Assistance Committee will have a meeting in the first week of August so minutes and recommendations are presented to the August Council meeting for consideration.

The main agenda item that Council will have for the August meeting will be the 2016/17 Draft Financial Statements for Council approval and referral for external audit. The Auditors will be onsite from 25 to 27 September and Audited Financial Statements presented to the November Council meeting.

The Mayor remains in the role undertaking Mayoral duties attending functions, being the Council spokesperson and representing Council in this capacity until election day. The General Manager will assume this role from election day until the first Council meeting.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) APPLICATION FOR LEAVE OF ABSENCE

Department: Executive Services

Author: General Manager

CSP Link: 6.3 A well-run Council organisation.

File No: GO.CO.1

Recommendation:

That Council approve the Leave of Absence application submitted by Councillor Somerville for the July 2017 Council meeting.

Reason for Report:

Councillor Somerville has submitted an application for a Leave of Absence, for the July Council Meeting.

Report:

Councillor Somerville will be an apology for 17 July 2017 Council Meeting. An application for a Leave of Absence has being submitted to receive formal granting of leave as per s234 Local Government Act (1993), s235A Local Government Regulations (2005) and s4.4 and 4.5 Council's Meeting Code of Practice.

Issues:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) INNOVATION FUND SUBMISSIONS**Department:** Executive Services**Author:** General Manager**CSP Link:** 6.3 A well-run Council organisation.**File No:** GS.LI.1**Recommendation:**

That Council endorse the Round 2 Fit for the Future Innovation Fund grant applications and approve Blayney Shire Council financial and in-kind co-contributions for the following individual and group projects;

Individual Projects

1. Future Proofing Unified Communications Project

Total project cost	\$109,300
Innovation Fund Grant sought	\$66,700
Council financial co-contribution	\$10,000

2. Future Proofing Council's WAN Microwave Links Project

Total Project Cost	\$106,436
Innovation Fund Grant sought	\$74,116
Council financial co-contribution	\$10,000

Group Project with Central Tablelands Water County Council

3. Blayney Alliance Renewable Energy Strategy Project

Total Project Cost	\$605,000
Innovation Fund Grant sought	\$400,000
Council financial co-contribution	\$125,000
CTW financial co-contribution	\$20,000

Group Project with Upper Macquarie County Council and member councils (Bathurst Regional, Oberon Shire, Lithgow City and Blayney Shire)

4. Remotely Piloted Aircraft (Drones) for Weed Inspections and Biosecurity Threats Project.

Total Project Cost	\$51,700
Innovation Fund Grant sought	\$34,500
UMCC financial co-contribution	\$17,200

Reason for Report:

This is an update on the final applications submitted to Office of Local Government (OLG) under Round 2 of the NSW Government's Innovation Fund. Councils' formal endorsement is required for the 3 projects submitted from Blayney Shire Council and 1 project from Upper Macquarie County Council.

Report:

At the May meeting, Council authorised the Mayor and General Manager to select the final applications developed for both individual and a group projects for Round 2 of the NSW Government's Innovation Fund (**Resolution No 1705/001**).

In summary, the Innovation Fund Round 2 has \$2million available and staff have been developing both individual and joint projects.

Council was under the merger proposal last year and therefore not able to submit an application in Round 1. This time around, Council meets the eligibility criteria, being in regional NSW with a population of less than 10,000.

Councils can apply individually, up to \$150K or as a group, up to \$400K. A co-contribution of at least 30% is required which may be cash or in-kind. Up to 20% may be allocated for project planning and administration.

Applications closed Friday 9 June 2017 and Council has submitted 2 individual projects and 1 joint project with Central Tablelands Water.

Upper Macquarie County Council (UMCC) has submitted a joint project and require Blayney Shire Council formal support.

Issues:

The individual and group projects include;

1. Future Proofing Unified Communications Project

Budget Summary:

Grant amount sought	\$66,700
Council financial co-contribution	\$10,000
Council in-kind co-contribution	\$32,600
Total Project Cost	\$109,300

This project will enable the organisation to utilise the NBN to access Voice Over the Internet Protocol (VOIP) technology delivering competitive providers and pricing, providing cost savings to Council's administration and IT budget.

All Council sites will be linked into one centrally administered communications system providing disaster recovery, emergency backup capability and addressing current shortfalls and failures in external communication channels. Battery and Uninterrupted Power Supply (UPS) systems already in place will ensure the phone system is functional in the event of a power outage and business continuity.

This project will be delivered by September 2017.

2. Future Proofing Council's Wide Area Network (WAN) Microwave Links Project

Budget Summary:

Grant amount sought	\$74,116
Council financial co-contribution	\$10,000
Council in-kind co-contribution	\$21,000
Vendor Rebate	\$1,320
Total Project Cost	\$106,436

Council is embarking on a Microwave WAN link project to enable us to utilise the latest technology on the market. This will enable Council to access faster server backup, replication and recovery times resolving Business Continuity risks and will also provide for future data growth. The capacity for staff to work remotely with faster network access will provide efficiencies for all sections including the Works Depot, CentrePoint Sport and Leisure Centre and the Sewerage Treatment Plant.

The project will be completed by September 2017.

3. Blayney Alliance Renewable Energy Strategy Project

Budget Summary:

Grant amount sought	\$400,000
Council's financial co-contribution	\$125,000
Council's in-kind co-contribution	\$40,000
CTW financial co-contribution	\$20,000
CTW in-kind co-contribution	\$20,000
Total Project Cost	\$605,000

This is a joint project with Central Tablelands Water (CTW). Council identifies itself as a local leader in ensuring a sustainable future for our community and future generations. As a statement of this belief, Council along with CTW is undertaking an innovative program that will enable both councils to reduce our impact on the environment, providing energy efficiencies and cost savings to our constituents. Our project is creating a model for future power generation and delivery of energy in rural and regional towns.

Taking advantage of recent technological advances and disruptive business models, Council and CTW are taking the lead to identify and implement the optimal application of renewable energy throughout the region. Council's Renewable Energy Action Plan has identified the sites and energy demands that can be viably offset through on-site generation. CTW are nearing completion of their Energy Audit.

Funding of this project will 'scale up' and de-risk the trial of grid interactive storage and energy sharing options, and test a number of energy saving and carbon emission reduction solutions by the installation and integration of solar PV, LED lighting and utility scale batteries for a number of high energy demand facilities. This includes the Sewerage Treatment Plant and CentrePoint Sport and Leisure Centre. CTW will progress with the completion of the Energy Audit and undertake the installation of solar energy PV for a number of depots, the administration office and a water filtration plant.

The greater value is in testing the concept that small local governments can show leadership in a sustainable future and energy delivery, and to constituents. This project aims to develop, test and share the model to other local governments who can then also take an active part in creating greater energy security and reduced costs for rate payers.

The project will be delivered in the 2017/18 financial year and completed by June 2018.

4. Remotely Piloted Aircraft (Drones) for Weed Inspections and Biosecurity Threats Project.

Budget Summary:

Grant amount sought	\$34,500
UMCC financial co-contribution	\$17,200
Total Project Cost	\$51,700

UMCC is seeking formal support from Blayney Shire Council for the final project.

As a specific purpose council, UMCC undertakes the function of being the control authority for noxious weeds in the Bathurst, Blayney, Lithgow and Oberon areas. With this function UMCC must undertake numerous and frequent property inspections. These inspections are time consuming and can pose risks to the staff undertaking the inspections. This project proposes to reduce the amount of time that UMCC spend on the inspections and at the same time reducing risks to the staff involved in the inspections. This will be undertaken by using Remotely Piloted Aircraft, more commonly known as drones, to assist in the inspection process.

The project will be undertaken within 6 months of Innovation Funding being successful.

Budget Implications:

Each project includes an in-kind contribution from Council staff, for project management, staff training, administration and financial control.

The financial contribution required for the Unified Communications Project was spent during the scoping works undertaken with Centroc in 2016/17.

The cash component for the Renewable Energy Action Plan Project is included in the draft Operational Plan 2017/18 for the Sewerage Treatment Plant (\$75,000) and \$50,000 is held in the restricted internal reserve for CentrePoint.

UMCC are not seeking any financial co-contribution from the partnering councils, Oberon, Bathurst, Lithgow and Blayney. UMCC has advised that it will be contributing \$17,200 financial co-contribution plus staff time in establishing this project.

Should the Innovation Funding submissions be successful, a report to Council and the September 2017 QBRs will provide the necessary Operational Plan adjustments noting the expenditure, transfer from CentrePoint Internal Reserve and corresponding income.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) MINUTES OF THE BLAYNEY SHIRE TOWN AND VILLAGES COMMITTEE MEETING HELD THURSDAY 8 JUNE 2017

Department: Executive Services

Author: General Manager

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: GO.ME.1

Recommendation:

1. That the minutes of the Town and Villages Committee Meeting, held Thursday 8 June 2017, be received and noted.
2. That Council make representation to NSW Government and Member for Bathurst to have Stop on Request train services returned to the villages of Millthorpe and Newbridge.

MINUTES OF THE TOWN AND VILLAGES COMMITTEE MEETING HELD ON THURSDAY 8 JUNE 2017 AT THE BLAYNEY SHIRE COMMUNITY CENTRE

Meeting commenced at 6.00 pm.

PRESENT

Cr Shane Oates(Chair), Rebecca Ryan (General Manager), Elizabeth Russ, Evan Lee, Janelle Adams, Judy Belecky, Kerry Strom-Cook, Lesley Morris, Loretta Kervin, Tamara Miller and Vicki Pulling

GUESTS

Rod Smith and Tony McPaul (Regis Resources Limited)

APOLOGIES

Cr Allan Ewin, Cr Kevin Radburn, Alvaro Marques, Bruce Gordon, Kerry Adams, Richard Bloomfield and Wayne Moore.

Recommended that the apologies be accepted.

(Loretta Kervin / Elizabeth Russ)

DISCLOSURES OF INTEREST

Cr Oates noted that he holds shares in Regis Resources Limited

REGIS RESOURCES MINE UPDATE

- Tony McPaul and Rod Smith provided an update to the Town and Villages Committee on Regis Resources Ltd McPhillamys Gold Project at Kings Plains

MINUTES FROM PREVIOUS MEETING – 9 MARCH 2017

Recommended that the minutes from the previous Town and Villages Committee meeting held on 9 March 2017 be adopted

(Judy Belecky / Vicki Pulling)

BUSINESS ARISING

- Local Government elections on 9 September 2017. Electoral Commission website is now updated with all information for electoral roles, prospective candidates and polling booth details at <http://www.votensw.info/>
- Financial Assistance Program Round 1 open for applications closes Friday 21 July
- Central West Library review has been completed, community meeting held in Blayney and survey with report presented to May Council meeting. Change in governance model which has endorsed Option 1 supporting dissolution of the Central West Libraries entity with library services delivered by Orange City Council (OCC) under a service level agreement arrangement that includes responsibility for staffing, administration and specialist support

SPORTS AND RECREATION MASTER PLAN

- An update was provided to the committee on the objectives and stakeholder discussions underway for the Blayney Shire Sports and Recreation Master Plan
- Survey at <http://www.blayney.nsw.gov.au/news/hot-topics/blayney-shire-sport-and-recreation-plan>
- If question not relevant, then encouraged to select other with no comment

OPERATIONAL PLAN 2017/18

- The draft Operational Plan 2017/18 is on public exhibition and General Manager explained the Capital Budget 4 year program, Fees and Charges and Financial Assistance Donations pages
- Any submissions to be in writing to Council by Friday 16 June

T&V COMMITTEE OPERATION/STRUCTURE FEEDBACK

- New Council will review charter, delegations and representatives to ensure community engagement
- One of the first tasks to be undertaken by the new Council will be to review the number and structure of the s355 Committees; their charter, delegates, role and objectives
- Committees have an important role in providing a mechanism for consultation, input and community engagement with residents and Town and Progress/Village Associations
- Committee asked to complete survey to provide feedback from a volunteer member's perspective
- A report will be prepared for the September Council meeting in this regard

BLAYNEY HAY BALE ART CHALLENGE SURVEY RESULTS AND VISION FOR NEXT YEAR

- Hay Bale Art Challenge was very successful with nearly double entries from 2016
- Survey has been completed and ideas for 2018 are being discussed with Blayney Town Association

WINTER WONDERLAND COLLABORATIVE MARKETING CAMPAIGN

- Update provided for program which starts with Newbridge Winter Solstice from 17 June for a month to the middle of July
- Events can be tagged in as Winter Wonderland events
- Includes so far a good variety and program supported by Council

NEWBRIDGE RAILWAY FOOTBRIDGE (PLATFORM ACCESS)

- Newbridge Progress Association request was sent to Member for Bathurst, Paul Toole MP and Member for Calare, Andrew Gee MP
- There remains no public transport to connect Newbridge with Blayney or Bathurst
- And similar to Millthorpe there are other Stop on Request services at smaller villages eg Stuart Town

Recommended that Council make representation to NSW Government and Member for Bathurst to have Stop on Request train services returned to the villages of Millthorpe and Newbridge.

Lesley Morris / Janelle Adams

DELEGATES REPORTS**Lyndhurst**

- Dancing School at Memorial Hall 5 days per week
- Exercise Group using former hall at recreation ground
- Cowra side of highway - no streets have speed limit signs, Road Safety Officer has been invited to attend next meeting to investigate community concerns

Kings Plains

- Regis (McPhillamys) sitting down with residents on individual basis

Newbridge

- Winter Solstice planning well underway for Saturday 17 June from 12pm – 5pm and bonfire will be lit from 5pm

Hobbys Yards

- Music Night 15 July at 7pm, band playing will be Fanny Mae and the Hay Stack Hoons (Rockabilly), Light supper provided BYO food and drinks
- Wood raffle fundraiser for Hall

- Notice Board at Hall requested from Village Enhancement Program (VEP)

Action: General Manager to investigate planting of Golden Ash under power lines along Hobbys Yards Road

Barry

- Notice Board at School requested from VEP
- Signs for toilet at Barry Road required
- Plumbing in of hot water and tank to toilet

Action: General Manager to organise VEP notice board signs projects for Barry and Hobbys Yards

Neville

- Annual show moved back to third Saturday in November
- Endurance ride went very well
- Looking to upgrade toilet facilities at showground
- Village has a number of grant submissions in Landcare group
- Interesting Emu in the Sky Aboriginal Cultural Camp was held, camped in Neville Hall
- New management of pub very positive for committee

Blayney

- Textures of One was very successful
- The Hay Bale Art Challenge had double the number of entries in 2017
- The Skate park Working Group Youth Week event was a success
- Cultural Centre Plans progressing
- NBN services now available in Blayney

Millthorpe

- Sesquicentenary celebrations planned for November
 - A formal ball at Tonic planned for 2 September
 - New banners are being printed
- Railway station Stop on Request - work in progress with demand survey
- Dry stone wall under construction
- Road Safety concerns raised and considered by Council and Road Safety Officer will be conducting community road safety awareness campaign
- Millthorpe Motion Picture Festival planned for January 2018
- Representatives on Inala Units Working Group overseeing EOI process with Council
- Redmond Oval upgrade almost complete, with remaining seating and pathways to be done

Carcoar

- Second “Down to Earth” garden festival was very successful with over 800 attendees
- Water tower mural project is in concept phase

- Sports club developing and gaining good support for return of football and tennis at Sports Ground, with plans for new amenities

GENERAL BUSINESS

VILLAGE ENHANCEMENT PLAN

- General Manager provided an update on status of VEP projects for each village with itemised spend for 2016/17
- 2017/18 funding totals \$90K
- Each Village, Progress Association will be involved in prioritising of projects to renew village community infrastructure
- Any carry over funds or projects will be moved into 2017/18

NBN

- Cr Oates mentioned that the NBN network is now available in Blayney so feedback on speed, installation and services, costs will be welcomed

NEXT MEETING

To be advised

MEETING CLOSE

There being no further business the meeting closed at 8.00pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) REPORT OF COUNCIL INVESTMENTS AS AT 31 MAY 2017

Department: Corporate Services

Author: Accountant

CSP Link: 6.3 A well-run Council organisation.

File No: FM.IN.1

Recommendation:

1. That the report indicating Council’s investment position as at 31 May 2017 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

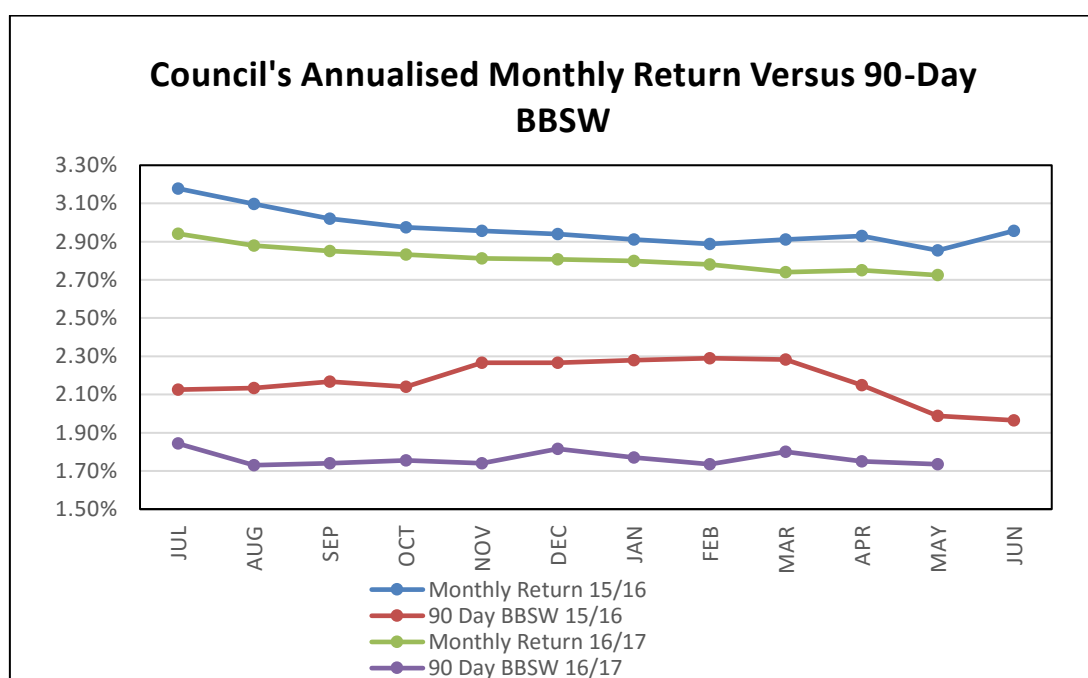
For Council to endorse the Report of Council Investments as at 31 May 2017.

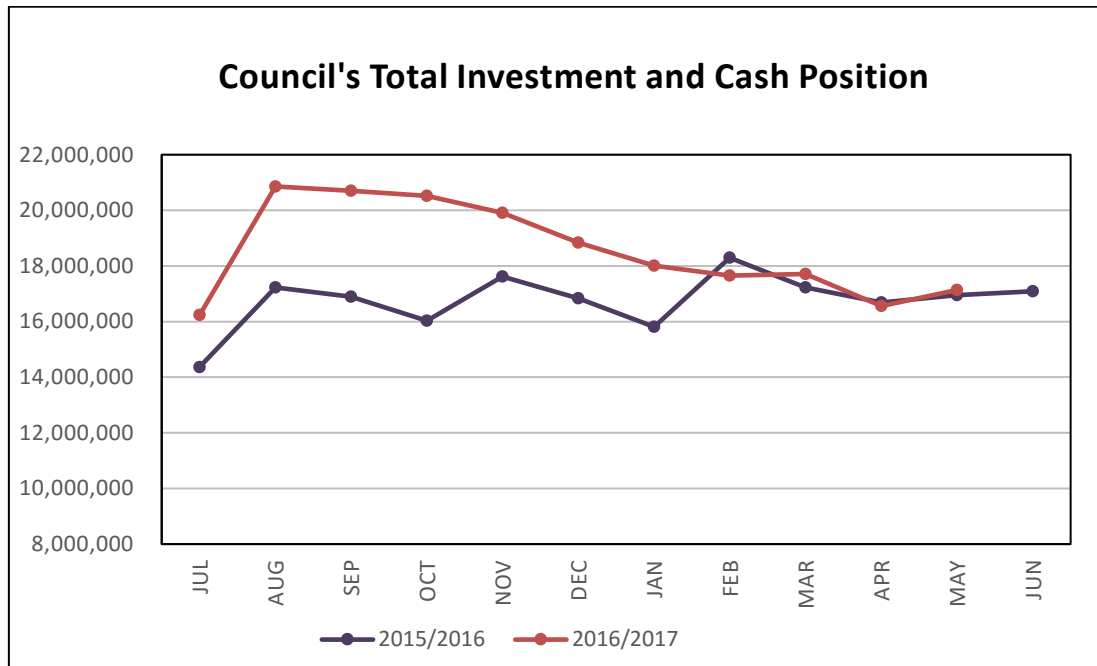
Report:

This report provides details of Council’s Investment Portfolio as at 31 May 2017.

Council’s total investment and cash position as at 31 May 2017 is \$17,131,660. Investments earned interest of \$37,156 for the month of May 2017.

Council’s monthly net return on Term Deposits annualised for May of 2.725% outperformed the 90 day Bank Bill Swap Rate of 1.735%.





REGISTER OF INVESTMENTS AND CASH AS AT 31 MAY 2017				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A1/A	11/07/2017	500,000	2.800%
AMP Bank	A1/A	16/08/2017	500,000	2.800%
AMP Bank	A1/A	22/08/2017	500,000	2.750%
AMP Bank	A1/A	6/02/2018	500,000	2.700%
AMP Bank	A1/A	15/06/2017	500,000	2.900%
Auswide Bank Limited	A3/BBB-	5/06/2018	500,000	2.800%
Auswide Bank Limited	A3/BBB-	22/05/2018	500,000	2.800%
Bank of Queensland	A2/BBB+	3/07/2017	500,000	2.750%
Bank of Queensland	A2/BBB+	7/11/2017	500,000	2.600%
Bankwest	A1+/AA-	25/07/2017	500,000	2.600%
Bendigo & Adelaide Bank	A2/BBB+	23/11/2017	500,000	2.700%
Bendigo & Adelaide Bank	A2/BBB+	13/06/2017	500,000	2.900%
Bendigo & Adelaide Bank	A2/BBB+	22/08/2017	1,000,000	2.700%
Bendigo & Adelaide Bank	A2/BBB+	29/08/2017	1,000,000	2.700%
IMB	A2/BBB	3/10/2017	500,000	2.600%
ING Bank	A2/A-	31/08/2017	500,000	2.750%
ING Bank	A2/A-	12/09/2017	500,000	2.700%
ME Bank	A2/BBB	19/09/2017	500,000	2.750%
ME Bank	A2/BBB	28/11/2017	500,000	2.700%
MyState Bank Limited	A2/BBB	7/12/2017	500,000	2.750%
MyState Bank Limited	A2/BBB	20/02/2018	500,000	2.700%
MyState Bank Limited	A2/BBB	5/09/2017	500,000	2.850%
MyState Bank Limited	A2/BBB	5/09/2017	500,000	2.700%
NAB	A1+/AA-	6/09/2017	500,000	2.680%
NAB	A1+/AA-	29/11/2017	500,000	2.790%
NAB	A1+/AA-	17/10/2017	500,000	2.480%
NAB	A1+/AA-	31/10/2017	500,000	2.600%
NAB	A1+/AA-	14/11/2017	500,000	2.740%
Total Investments			15,000,000	2.725%
Benchmarks:	BBSW 90 Day Index			1.735%
	RBA Cash Rate			1.500%
Commonwealth Bank - At Call Account			150,938	1.380%
Commonwealth Bank Balance - General			1,980,722	0.950%
TOTAL INVESTMENTS & CASH			17,131,660	
Benchmarks:	BBSW 90 Day Index			1.735%
	RBA Cash Rate			1.500%
Commonwealth Bank - At Call Account			150,938	1.380%
Commonwealth Bank Balance - General			1,980,722	0.950%
TOTAL INVESTMENTS & CASH			17,131,660	

* % Interest rates as at 31/05/2017

Summary of Investment Movements - May 2017			
Financial Institution	Invst/(Recall) Amount \$	Commentary	
Macquarie Bank	(510,432.88)	Term Deposit Redeemed 08/05/2017	
AMP Bank	(514,958.90)	Term Deposit Matured 09/05/2017	
AMP Bank	500,000.00	Term Deposit Reinvested 09/05/2017	
Bank of Queensland	(510,134.25)	Term Deposit Matured 16/05/2017	
Bank of Queensland	500,000.00	Term Deposit Reinvested 16/05/2017	
NAB	(514,370.83)	Term Deposit Matured 23/05/2017	
NAB	500,000.00	Term Deposit Reinvested 23/05/2017	
MyState Bank Limited	(509,948.49)	Term Deposit Redeemed 23/05/2017	
Bankwest	(506,357.53)	Term Deposit Redeemed 30/05/2017	
MyState Bank Limited	(510,204.52)	Term Deposit Matured 30/05/2017	
MyState Bank Limited	500,000.00	Term Deposit Reinvested 30/05/2017	
AMP Bank	(515,000.00)	Term Deposit Redeemed 31/05/2017	
Auswide Bank	500,000.00	Term Deposit New Investment 31/05/2017	
Auswide Bank	500,000.00	Term Deposit New Investment 31/05/2017	
Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	20%	3,000,000
A-1	80%	17%	2,500,000
A-2	60%	57%	8,500,000
A-3	40%	7%	1,000,000
			15,000,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

Individual Institution Limit	Rating	Policy Maximum	Actual Maximum
AMP Bank	A1/A+	3,000,000	2,500,000
Auswide Bank	A3/BBB-	3,000,000	1,000,000
Bank of Queensland	A2/A-	3,000,000	1,000,000
Bankwest	A1+/AA-	3,000,000	500,000
Bendigo & Adelaide Bank	A2/A-	3,000,000	3,000,000
IMB	A2/BBB	3,000,000	500,000
ING Bank	A2/A-	3,000,000	1,000,000
ME Bank	A2/BBB+	3,000,000	1,000,000
MyState Bank Limited	A2/BBB+	3,000,000	2,000,000
NAB	A1+/AA-	3,000,000	2,500,000

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	5,157
External Restrictions - Unexpended Grants*	1,282
External Restrictions - Other*	2,267
	8,706
Internal Cash Restrictions*	8,232
Unrestricted	194
	8,426
TOTAL CASH & INVESTMENTS	17,132

* Restrictions represent balance as at 1 July 2016 carried forward from 2015/16 Audited Financial Statements

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council Policy.

Issues:

On 9 May 2017, the Australian Government announced it will bring forward the first 2 instalments of the 2017/18 Financial Assistance Grant and resume annual indexation of CPI increases from 1 July 2017. A payment for \$1,229,306 is scheduled in early June and will form part of cash held at 30 June 2017 and will impact upon Council's net operating result for the 2016/17 financial year.

It is anticipated that the balance of the 2017/18 Financial Assistance Grant funds will be paid in equal quarterly instalments during 2017/18. Further commentary in this regard is noted in the 2017/18 – 2020/21 Delivery Program and 2017/18 Operational Plan Report.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) 2017/2018 COUNCILLOR AND MAYORAL REMUNERATIONS**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 6.3 A well-run Council organisation.**File No:** CM.CI.1**Recommendation:**

That in accordance with the 2017 determination from the Local Government Remuneration Tribunal, the Councillor annual fee be increased by 2.5% to \$11,285 and the additional Mayoral annual fee be increased by 2.5% to \$24,631 for the 2017/2018 financial year effective from 1 July 2017.

Reason for Report:

For Council to consider the Annual Report and Determination from the Local Government Remuneration Tribunal.

Report:

Council has received advice of the outcomes of the Local Government Remuneration Tribunal's 2017 Annual Report and Determination.

The Tribunal's report and determination provides details of the matters and submissions which it had taken into account in its determination. The Tribunal has determined that an increase of 2.5 per cent in fees for councillors and mayors was appropriate. The increases are effective on and from 1 July 2017.

With the structural changes to local government over the past 12 to 24 months, the groupings of Councils have changed. The categories of Council are now structured as follows:

Metropolitan	Non-metropolitan
<ul style="list-style-type: none"> • Principal CBD • Major CBD • Metropolitan Large • Metropolitan Medium • Metropolitan Small 	<ul style="list-style-type: none"> • Regional City • Regional Strategic Area • Regional Rural • Rural

Blayney Shire Council is now one of the 57 councils within the Rural Council category determined under s239 of the Local Government Act for the purposes of the annual fees, and the relevant scale of fees is therefore:

	Minimum \$	Maximum \$
Councillor	8,750	11,570
Mayor (payable in addition to Councillor fee)	9,310	25,250

The current Mayoral and Councillors annual fees are \$24,030 and \$11,010 respectively. In accordance with s249(2) of the Local Government Act, 1993, the annual fee payable to a Mayor must be paid in addition to the fee paid to the Mayor as a Councillor. The recommendation to Council is based on the indexation of 2016/17 Councillor and Mayoral fees by the amount approved of 2.5%.

A copy of the Report and Determination of The Local Government Remuneration Tribunal for 2017 is provided as an attachment.

Issues:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Council's 2017/2018 Operational Plan has been prepared on the anticipation of a 2.5% increase being approved for both the Councillor and Mayoral annual fees.

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|---|--|----------|
| 1 | Local Government Remuneration Tribunal Report and Determination 2017 | 25 Pages |
|---|--|----------|

08) REDUCTION OF RATING INCOME FOLLOWING EXPIRY OF 2008/09 SPECIAL RATE VARIATION

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: RV.PO.2

Recommendation:

1. That Council receive the report on the Reduction of Rating Income following expiry of the 2008/09 Special Rate Variation.
2. That Council consider the inclusion of a Special Rate Variation in the preparation of its Integrated Planning and Reporting Program for development of the Long Term Financial and 2018/19 – 2022/23 Delivery Program.

Reason for Report:

To report to Council the Office of Local Government Determination on the reduction to rating income (General Permissible income) following the expiry of the 2008/09 Special Rate Variation for the Community Centre.

Report:

Council at its meeting held 24 October 2017 considered a report on the Reduction of Rating Income following expiry of 2008/09 Special Rate Variation and resolved that further representations to the Office of Local Government be made.

A reduction to permissible general income by \$484,685 was required to be effected at expiry of the 2008/09 Special Rate Variation term, despite Council only levying \$275,415 per annum over the 8 year period.

Council has now received advice from the Office of Local Government that their original determination stands and that Council must reduce its general income (rates) by the difference.

From this determination, Council will suffer a reduction to Council's Permissible General Income of \$209,270 in 2017/18 to bring the total adjustment for the Community Centre SRV to \$484,685. An adjustment to Council's income and operating result in the 2017/18 Operational Plan operating has been effected and is subject to a separate report. Council will need to determine a future strategy regarding the shortfall. Council will need to determine whether a reduction to works and services or a special rate variation will be required.

The reduction of income can be attributable to the following Special Rate Variation programs with the residual impact on Council's general operations as follows:

- 2012/13 Mining SRV \$127,803
- 2014 – 2016 Roads, Bridges, Footpaths Renewals SRV \$ 23,727
- General operations \$ 57,740

A copy of correspondence from the Office of Local Government is attached for information. Council is also aware of further correspondence to follow specifically in response to Council's further representation.

Issues:

This reduction to Council's Permissible General Income will result in rates levied on ratepayers in 2017/18 to be less than originally forecast in the 2017/18 Operational Plan and Long Term Financial Plan. This is discussed in a separate report on the 2017/18 Operational Plan. Council will need to determine a future strategy to remain financially sustainable.

Budget Implications:

Council's rates income in General Purpose Revenues will be reduced by \$209,270 in 2017/18.

Enclosures (following report)

- 1 Correspondence from Office of Local Government on rate levy exceeding 2016/17 Permissible General Income

1 Page

Attachments (separate document)

Nil



Office of
Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A537508
Your Reference:
Contact:
Phone: Performance Team
02 4428 4100

Mrs Rebecca Ryan
Blayney Shire Council
council@blayney.nsw.gov.au

Dear Mrs Ryan

As you will be aware, in Council's 2015/16 Financial Statements, Special Schedule 8 Permissible Income Calculation, Council indicated that its Notional Yield exceeded its Permissible General Income. Therefore, the carry forward amount to be adjusted in 2017/18 as reported by Council in Special Schedule 8 is \$207625.

An excess is a contravention of the *Local Government Act 1993*. Section 512(1)(b) of the Act provides that where a council exceeds the permissible limit of its General Income in one year, it must submit the following year's rates and charges proposal to the Minister for Local Government. The contravention of sections 509, 510 and 511 of the Act, in making the rates and charges, would render rates and charges invalid.

However, under section 512(2) of the Act, the Minister has exempted Council from the need to submit its 2017/18 rates and charges proposals for approval on the basis that Council will make an appropriate adjustment to its 2017/18 rates and charges.

The Office has arranged for notification of this exemption to be included in the NSW Government Gazette.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sonja Hammond'.

Sonja Hammond 25/5/17
Acting Manager, Performance

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

09) ADOPTION OF 2017/18 OPERATIONAL PLAN AND 2017/18 - 2020/21 DELIVERY PLAN**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 6.3 A well-run Council organisation.**File No:** GS.LI.1**Recommendation:**

1. That in accordance with s402-406 of the Local Government Act 1993, the 2017/18 Operational Plan be adopted by Council;
2. That Council adopt the Revenue Policy for 2017/18, as outlined in the 2017/18 Operational Plan;
3. That Council adopt the Statement of Rating Structure and their respective short names as contained in the Operational Plan 2017/18 and make the Ordinary Rate and charges, including sewer charges and domestic waste management charges, pursuant to s494 and s496 of the Local Government Act 1993 detailed in the tables below;

Rating Structure for the 2017/2018 Rating Year						
Name of Category/Sub Category	Number of Assessments (A)	Base Rate (B)	Ad Valorem (C)	Land Value (D)	Total Yield (E)	% Yield from Base Amount
Residential						
Ordinary Rate	1119	\$220	0.00286187	\$140,072,652	\$647,050	38.05%
Sub Category - Blayney	1251	\$270	0.00567110	\$85,512,990	\$822,723	41.06%
Sub Category - Millthorpe	321	\$270	0.00358980	\$44,084,860	\$244,926	35.39%
Sub Category - Carcoar	95	\$220	0.00613265	\$4,712,968	\$49,803	41.97%
Business						
Ordinary Rate	86	\$270	0.00595222	\$8,992,266	\$76,744	30.26%
Sub Category - Business Blayney, Millthorpe & Carcoar	228	\$270	0.00935240	\$22,350,564	\$270,591	22.75%
Farmland						
Ordinary Rate	764	\$345	0.00334488	\$553,354,696	\$2,114,485	12.47%
Mining						
Ordinary Rate	1	\$945	0.04285800	\$324,000	\$14,831	6.37%
Sub Category - Mining Gold / Copper Combined	1	\$945	0.04109033	\$101,700,000	\$4,179,832	0.02%
Total Yield	3,866			\$961,104,996	\$8,420,984	

Sewer Charges - Residential			
	Access Charge	No of Properties	Total Yield
Connected	\$576.00	1487	\$856,512
Vacant/Unmetered	\$296.00	126	\$34,632
Estimated Total Yield			\$891,144

Sewer Charges - Non Residential					
	Annual Charge (Prior to SDF Factor)	No of Properties	Quarter Charge before SDF applied	Min. quarterly amount charged	TOTAL YIELD
20mm Water Service	\$476.00	162	\$119	\$144	
25mm Water Service	\$736.00	21	\$184	\$144	
32mm Water Service	\$1,204.00	18	\$301	\$144	
40mm Water Service	\$1,880.00	11	\$470	\$144	
50mm Water Service	\$2,940.00	24	\$735	\$144	
80mm Water Service	\$7,520.00	1	\$1,880		
100mm Water Service	\$11,756.00	6	\$2,939		
150mm Water Service	\$26,452.00	2	\$6,613		
Vacant/Unmetered	\$296.00	49			
Estimated Total Yield					\$ 325,000

Domestic Waste Management		
	Annual Charge	No. of Properties
Domestic Waste Management Charge	\$412.00	1931
Domestic Waste Management Charge – Vacant Land	\$60.00	301
Domestic Waste Management Charge – Rural Areas	\$412.00	559
Non-Domestic Waste management		
Non-Domestic Waste Management Charge	\$460.00	301
Extra Services		
Additional Garbage Charge – per bin	\$240.00	87
Additional Recycling Charge – per bin	\$220.00	31
TOTAL YIELD		\$1,209,820

4. That the Community Financial Assistance Program under s356 Local Government Act be adopted.
5. That the Village Enhancement Program incorporating the Development Coordinator Proposal and Local Heritage Assistance Program that financially assist others under s356 Local Government Act be adopted.
6. That the submissions on the 2017/18 – 2020/21 Delivery Program and 2017/18 Operational Plan be noted.

Reason for Report:

For Council to endorse the 2017/18 – 2020/21 Delivery Program and 2017/18 Operational Plan, pursuant to s405 of the Local Government Act (1993).

Report:

Public exhibition of Council's 2017/18 Operational Plan and 2017/18 – 2020/21 Delivery Program concluded on 15 June 2017, in accordance with the Council resolution of 15 May 2017. Council adhered to the mandatory exhibition period of 28 days as required under the Local Government Act 1993, in order to allow sufficient time for all members of the community to become aware of the plans and programs proposed in the Long Term Financial Plan.

Fundamentally, the legislation requires the development and adoption of an operational plan and revenue policy annually. Council's 2017/18 Operational Plan identifies the specific actions to be completed in year 1 under each of the 4 year objectives expressed in the 2017/18 – 2020/21 Delivery Program.

It is a requirement that any submissions received be considered by Council in the process of finalisation and adoption of the draft plans. At the time of report preparation, Council had received no submissions on the 2017/18 – 2020/21 Delivery Program and 2017/18 Operational Plan.

Should any public submissions be received after preparation of this report they will be tabled at the Council meeting.

Statement of Rating Structure 2017/18

The rate peg increase for the 2017/18 financial year was set by IPART at 1.5%.

In 2016/17 Council resolved to effect the removal of the Blayney Shire Community Centre Special Rate Variation from the base rate applied to all rateable properties one year earlier than intended as a result of savings made during construction of approximately \$275,000. At the time of adoption of the draft 2017/18 – 2020/21 Delivery Program and 2017/18 Operational Plan, 2 rating structures were advertised as Council was making representation to the Office of Local Government following instruction that a further \$209k was to be reduced from Council's Permissible General Income.

Council has since received confirmation from the Office of Local Government that it will not change its determination and consequently \$209k has been removed from the 2017/18 notional income. Council will need to determine a future strategy to recover this in the 2018/19 financial year and future years to remain financially sustainable.

Adoption of Council Fees and Charges for 2017/18

Council's Annual Charges and Schedule of Fees & Charges have also been exhibited. The Annual Charges for adoption are as shown in the recommendation of this report.

Capital Works Program 2017/18

Council's principal mechanism for carrying out capital works is a four year rolling capital works program and has been incorporated into the Delivery Program 2017/18 to 2020/21. The 2017/18 Capital Works Program included in the Operational Plan details the individual projects and works that will be undertaken in 2017/18 to achieve the commitments made in the delivery program.

The program:

- Defines the capital projects that will help ensure the continued delivery of Council services;
- Allows advance planning of projects, including investigation, design and documentation;
- Is a key component of Council's infrastructure financing, planning maintenance and replacement strategy;
- Is an information source for the community;
- Allows integration of issues where projects have a wide-ranging impact across the community.

While inevitably refinements to the program will be made, it is appropriate and necessary to have the basis of a longer term schedule to allow appropriate planning both within the community and Council.

Section 356 Financial Assistance

Also detailed within Council's Operational Plan is the Schedule of Annual Financial Assistance funded through the Blayney Shire Council Community Financial Assistance Program under s356 of the Local Government Act. An amount of \$100,000 has been provided for in 2017/18 under this program.

Amendments since the draft Operational Plan

Amendments of significance are summarised below:

- Removal of references and associated fee structure for the proposed Fire and Emergency Levy. This is following advice of plans by the NSW Government to repeal this legislation later this month. This amendment has no impact on Council's financial position.
- A reduction to interest on borrowings expense to reflect the NSW Treasury borrowing rate of 3.25%, on the assumption that Council will be granted access. A favourable adjustment of \$77k has been effected in the General Fund in 2017/18.
- Income for Local Infrastructure Renewal Subsidy in General Fund, not previously included, has been forecast at \$30k.
- A reduction to rate revenue in the General Fund by \$209k in 2017/18 has also been made.

Summary

Council's 2017/18 Operational Plan budget proposes an operational surplus forecast of \$225k before capital grants and contributions, down from \$316k. This consists of a forecast surplus for the General Fund of \$454k down from \$550k and a deficit for the Sewer Fund of (\$229k) up from (\$234k).

The Delivery Program 2017/18 – 2020/21 and Operational Plan 2017/18 is the culmination of an intense period of work for Council.

Whilst the integrated planning and reporting requirements now in place under the Act are the catalyst to the change, the key driver of the change has been the community engagement underpinning and expressed through 'Blayney Shire 2025', and the framework this provides for the objectives and actions expressed in the operational plan.

The adoption of this document is part of the bigger picture that will set us on our path to the Blayney Shire that all stakeholders – the community, councillors and staff would all like to experience in the future.

A final copy of the 2017/18 – 2020/21 Delivery Program and 2017/18 Operational Plan will be distributed to Councillors prior to the Council meeting.

Issues:

The prepayment of the 2017/18 Financial Assistance Grant in 2015/16 has not been factored in the 2017/18 Operational Plan. Last time this occurred the prepayment of Financial Assistance Grants continued over 3 financial years. An adjustment of budgeted income will not be made until formal notification of the year income is to be reduced is received.

Budget Implications:

The financial implications of this report are detailed in the 2017/18 – 2020/21 Delivery Program 2017/18 Operational Plan.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) ADOPTION OF DISABILITY INCLUSION ACTION PLAN 2017 - 2021

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: CS.PO.1

Recommendation:

1. That the submissions on the Draft Blayney Cabonne Orange Disability Inclusion Action Plan be received and noted; and
2. That Council adopt the Blayney Cabonne Orange Disability Inclusion Action Plan 2017 - 2021 for Blayney Shire.

Reason for Report:

For Council to adopt the Draft Blayney Cabonne Orange Disability Inclusion Action Plan 2017 - 2021 for Blayney Shire.

Report:

Blayney Shire Council has developed a Disability Inclusion Action Plan (DIAP) as required under the Disability Inclusion Act 2014. Blayney, Cabonne and Orange Councils resolved to take a collaborative approach to the development of a joint plan with individual strategies and actions. The DIAP will underpin Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities.

This plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

Council at its May 2017 Council meeting resolved to exhibit the draft plan for submissions. The exhibition period closes 15 June 2017 and at the time of report preparation Council had received 3 submissions:

The submissions articulated the following comments in reference to the plan:

Submission 1:

Being an accessible community is more than just infrastructure.

It is about ensuring the adequate provision of services / activities and facilities in community to ensure inclusiveness.

Consideration also needs to be given to visual material published by Council such as font size for advertisements and promotional material.

Submission 2:

The success of the plan will be reliant on the buy in of the community and this will be hard. What Council controls will be easier.

Will Council be able to deliver on its goals and aspirations within the specified timeframes?

A lot of the plan will be reliant upon collaborating with other organisations to achieve outcomes.

Submission 3:

More engagement of the Access Committee on Council projects i.e. buildings, facilities and infrastructure is required as part of the plan.

Investigation of and participation in concessional access programs to Council facilities and community events e.g. NSW Companion Card should be included to help reduce the cost impost upon carers and families. This should be followed up by an awareness and promotion to event organisers in the Blayney Shire.

Employment strategies in the plan are light on and very brief. Council should investigate and consider utilisation of services and activities offered by disability service programs.

The plan should also incorporate a strategy to promote accessible facilities in the Blayney Shire.

Council should establish a standard for use of appropriate language in reference to people with disabilities in Council promotional material, media, social media and publications.

The Plan has been reviewed and refined in light of the public submissions.

Upon adoption the Disability Inclusion Access Plan 2017 – 2021 will have benefits to the community, as summarised below:

- Plan, provide and promote inclusive services to our community;
- Improve community awareness about access and inclusion;
- Plan, provide and promote Council infrastructure and facilities that are accessible to all;
- Improve staff awareness about access and inclusion issues and embed a culture of awareness of access and inclusion;
- Plan, provide and promote Council facilities that are accessible to all; and
- Support local businesses and traders to become more aware and comply with standards for mobility and access.

The development of a DIAP will not only meet Council's legislative requirements, it will also assist in raising community awareness helping to make Blayney Shire more accessible for all community members.

Following adoption, the Disability Inclusion Act requires a copy of the plan to be forwarded to the NSW Disability Council by 1 July 2017. A copy must also be furnished to LG NSW to assist with reporting on the progress of DIAP's to the Minister.

Issues:

The development of a Disability Inclusion Action Plan is required under the Disability Inclusion Act 2014 and will form part of Council's integrated planning and reporting process.

Budget Implications:

Implementation of the plan is envisaged to be incorporated into project planning and budgeted into operational and capital project costs.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Draft Blayney Cabonne Orange Disability Inclusion Action Plan 2017 - 2021 (Blayney Shire Council) 25 Pages

11) BAD DEBT WRITE OFF - PRIVATE WORKS 230 SUGARLOAF ROAD**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 6.3 A well-run Council organisation.**File No:** RV.RY.4**Recommendation:**

1. That Council endorse action taken in resolution of the outstanding debt with the property owner of 230 Sugarloaf Road, Blayney.
2. That Council approve the write-off of irrecoverable sundry debtor in the amount of \$66,992.25 as follows:

D.70222 – All Natural Stone Pty Ltd \$66,992.25

Reason for Report:

To report to Council on the status of debt owed by All Natural Stone Pty Ltd and seek approval to write-off debt.

Report:

A report was tabled to the April 2017 Council meeting regarding a debt outstanding by All Natural Stone Pty Ltd for private works associated with a road upgrade on Sugarloaf Road per DA No. 05/91 that dates back to 2004. From this meeting it was resolved that the General Manager negotiate resolution of the debt with the property owner.

Council had been reliant that the debt will be a charge on the land, being recoverable in the event of a property sale. Legal advice was being sought to this end. The property owner has contacted Council and offered \$40,000 in settlement of the debt. The General Manager accepted this offer and monies were received which resulted in the reissuance of a new s603 certificate.

Under s377(1) of the Local Government Act 1993 (NSW) and pursuant to Clauses 131(1) and 131(2) of the Local Government (General) Regulation 2005 (NSW) the Council sets a limit upon which the General Manager may exercise their discretion for writing off monies owing to Council. Council has delegated to the General Manager the authority to write off monies due to Council up to a limit of \$1,000 per debtor. Approval is sought for the following debt over \$1,000 in value:

Reference	Name	Description	Write-off (\$)
D.70222	All Natural Stone Pty Ltd	Private works associated with road upgrade per DA No. 05/91	\$66,992.25

The approval by Council of this report will bring pursuit of this debt to finalisation.

Issues:

Nil.

Budget Implications:

Council has a provision for doubtful debts that has factored the write-off of this debt.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

12) CENTROC BEYOND THE RANGE PROGRAM**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 5.2 Fit and healthy community members.**File No:** CM.CI.6

Recommendation:

1. That Council receive and note the Centroc Beyond the Range Program report;
2. That Council continue engagement with the Beyond the Range social media Facebook posts;
3. That Council participate in a free social media workshop; and
4. That Council provide feedback to Centroc on value of the program.

Reason for Report:

This report seeks Council engagement for the Beyond the Range Program coordinated by Centroc and currently promoted through social media, Facebook posts, where a consultant is paid to attract traffic for the region through Health organisations, Universities and Media that contain relevant health stories. Its success is heavily reliant on engagement of member councils.

Report:

Health Workforce has appeared as a priority for Centroc members where health outcomes for the region are worse than our city cousins. Many Centroc members are spending significant sums of monies building medical centres and other health related infrastructure and / or offering incentives to the health workforce including doctors.

Under the auspices of the Centroc Health Workforce Group, Centroc adopted a strategic approach and called together the key peak health workforce organisations and educators of the region to develop a Health Workforce Matrix identifying the priority programming for the region to attract and retain a health workforce. The Matrix provided advice that a one-stop shop web based portal with associated marketing and promotion was the best first step for the region.

Centroc have provided a report on the background and effectiveness of the program and are seeking to retain the program with remaining funding until December 2017. In the meantime, feedback from Councils is being sought as to the value of the program. This is understood to help inform the future of the program and associated funding arrangements.

Issues:

Council feedback is being sought on the value of the program.

Budget Implications:

No funding is being sought at this point. Council has contributed a total of \$11,000 over three years from 2011/12 to 2013/14. No provision has been included in the 2017/18 Operational Plan or Long Term Financial Plan for this purpose.

Enclosures (following report)

- 1 Centroc Report On The Beyond The Range Report 7 Pages

Attachments (separate document)

Nil

Report to Centroc Member Councils seeking engagement with member councils till December 2017, and provide feedback on value of the Beyond the Range Program in February 2018.

Recommendations:

That Council note the report and

- 1. Continue engagement with the Beyond the Range social media Facebook posts;**
 - 2. Participate in a free social media workshop; and**
 - 3. Provide feedback to Centroc on value of the program.**
-

Precis

This report seeks Council engagement for the Beyond the Range Program it is currently promoted through social media, Facebook posts, where a consultant is paid to attract traffic for the region through Health organisations, Universities and Media that contain relevant health stories. Its success is heavily reliant on engagement of member councils.

Background

From collaborative work undertaken in 2008 by key stakeholders from the health, education and local government sectors a matrix was developed that identified priorities to attract and retain health workforce.

This was subsequently developed into a project seeking to develop a branding and marketing campaign to attract and retain the health workforce in Central NSW. This project was 50% funded by what is now the Department of Industry and led to the development of the Beyond the Range brand and advice on associated collateral and its publicising.

The objectives of the project are:

Health Workforce has appeared as a priority for Centroc members where health outcomes for the region are worse than our city cousins. Many Centroc members are spending significant sums of monies building medical centres and other health related infrastructure and or offering incentives to the health workforce including doctors.

Under the auspices of the Centroc Health Workforce Group, Centroc adopted a strategic approach and called together the key peak health workforce organisations and educators of the region to develop a Health Workforce Matrix identifying the priority programming for the region to attract and retain a health workforce. The Matrix provided advice that a one stop shop web based portal with associated marketing and promotion was the best first step for the region.

The development of the marketing and website advice for this project was the next step. This project was funded 50% by Centroc and 50% by the NSW Department of Industry and Investment. This stage of the project was completed in June 2010.

This advice was provided to the Centroc Board in May 2010 who subsequently unanimously commended to members for their engagement. All members of Centroc were visited and presentations provided regarding the project.

Further refinement of the budget, sponsorship and advertising potential was undertaken as well as meetings with key funding agencies.

Contributions for a three year program were as follows:

13 member councils have been invoiced a total of \$6000 per Council since the 2011/2012 financial year, as per the 2011 proforma Report - *Joining the Centroc Beyond the Range Project*, see attached. This funding was to develop collateral and roll out the program and was predicated on matched funding.

Further funding from the State was sought but this was not forthcoming as the regional development funding framework underwent significant changes and this type of support was cut.

Centroc subsequently sought funding from the private sector and was able to secure \$45,000 inc GST from Newcrest Mining.

Seeking State funding created delay for the project.

The total monies for the project provided a website, toolkit, collateral, substantive content, a launch and social media and marketing support.



About the Website

This website has been designed to help health professionals consider expanding their life and career opportunities beyond the Great Dividing Range to Central NSW.

On the website viewers will find work/life balance, exciting career opportunities and supportive, vibrant, creative communities. We want more health professionals, and we will do all we can to help them find their place in this beautiful, diverse, exciting region.

This website will direct visitors to work and training opportunities in Central NSW, and to a contact at each Council to answer questions and help discover opportunities for potential residents and their families.

It also introduces them to some of the wonderful health professionals already living and working in Central NSW and provides some personal insight into their experiences.

About the Toolkit

The Beyond the Range Toolkit, a 25 page document, has been designed to assist member councils to up-skill staff for the Beyond the Range project.

Features of the toolkit:

- How the 3 tiers of government relate to health
- Summary of the Beyond the Range Marketing Plan
- Public Relations advice
- Social Media advice
- Beyond the Range Website explained
- Regional case studies
- What Councils can do to attract health professionals
- Grants and Incentives for rural GPs
- NSW Rural Doctors' Network GP Relocation Guide
- Helpful Links
- A "Call to action" Checklist

Given that the original budget for the more significant campaign was unable to be leveraged, the Board resolved to cut its cloth. Accordingly marketing has been through social media.

Please request any prior reports, the marketing package and the toolkit.

Social Media campaign

Overview

The social media campaign commenced in November 2015.

Since this time

- Page likes (number of people following our page) have increased from 110 to 1,058 **(+862%)**
- Number of people engaging (via likes, comments & shares) with our page per month has increased from 137 (previous highest result achieved) to a high of 4,770 **(+3,382%)** in July 2016
- Number of people reached (seeing our posts) per month has increased from 3,551 (previous highest result achieved) to 63,091 **(+1,677%)** in July 2016
- Impressions (number of times our posts have been seen – differs to reach as one person may see the same post more than once) per month has increased from 4,759 (previous highest result achieved) to 100,459 **(+2,011%)** in July 2016
- Our page content has been viewed a total of 569,952 times by up to 381,514 people.

Key agencies that the social media campaign engages with are:

- NSW Rural Doctors Network
- Future Health Leaders
- Doctors for the Bush
- Nurse Uncut Australia
- NSW Nurses and Midwives' Association
- Evocities

- NSW Health
- Western NSW Health Jobs
- Western NSW Local Health District
- Murrumbidgee Local Health District
- Nepean Blue Mountains Local Health District
- Local media sites such as ABC Central West & ABC Rural for relevant stories

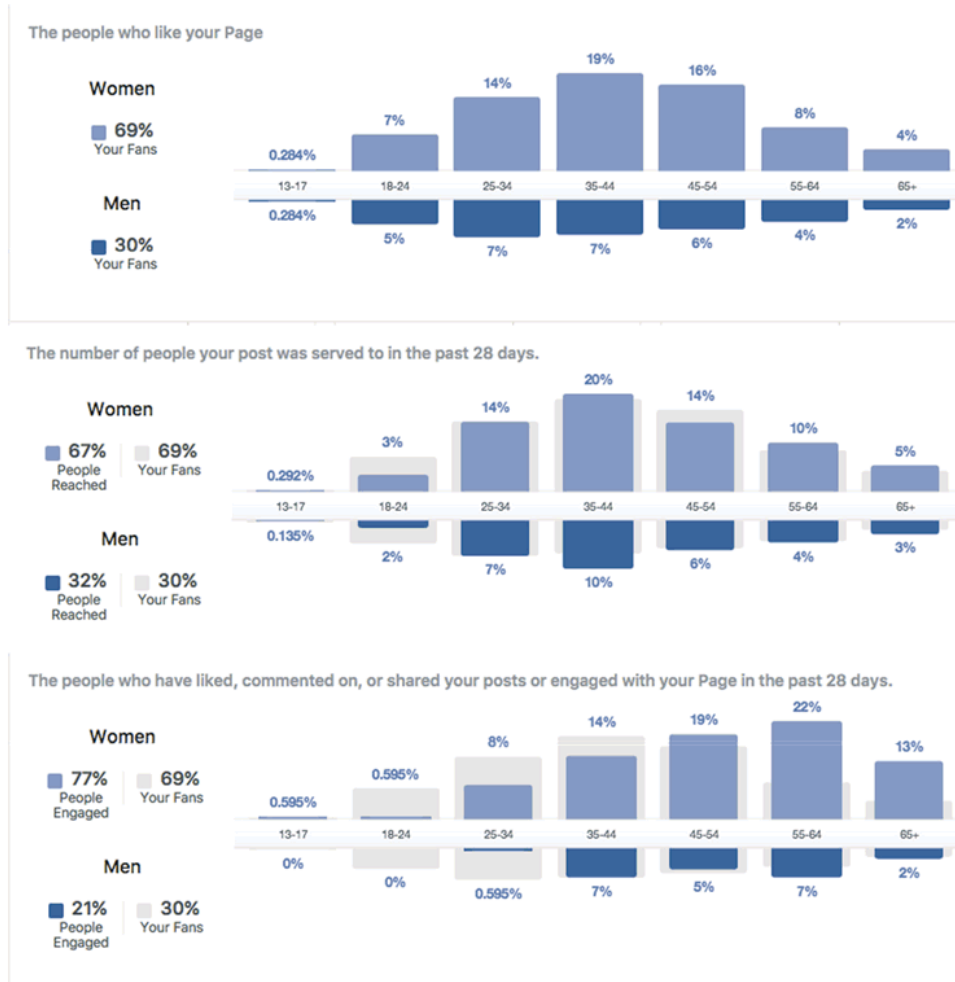
When boosting posts (paid promotion) different demographics as well as interests are selected to target potential health workforce. This includes interests such as nursing, oncology, physiotherapy etc. in an effort to try and target these health professionals.

Month	Number of Likes (at end of month)	Number of People Engaged	Number of People Reached	Impressions
2015				
August	107	137	3,551	4,759
September	108 (+1)	46	391	1,233
October	110 (+2)	54	535	1,277
November	139 (+29)	185	2,814	6,089
December	252 (+113)	583	18,406	27,506
2016				
January	349 (+97)	1,232	28,228	38,983
February	422 (+73)	498	12,334	16,434
March	491 (+69)	953	28,011	38,208
April	545 (+54)	626	14,096	20,067
May	628 (+83)	520	13,255	25,560
June	651 (+23)	503	9,602	13,043
July	767 (+116)	4,770	63,091	100,459
August	893 (+126)	3,389	61,650	97,842
September	961 (+68)	3,177	44,677	63,757
October	1,019 (+58)	1,952	39,486	51,178
November	1,055 (+36)	2,230	36,196	52,664
December	1,058 (+3)	681	9,668	18,162

Posts have been seen/reached in the following top ten geographic locations:

- Sydney
- Goulburn
- Canberra
- Lithgow
- Wollongong
- Brisbane
- Bathurst
- Orange
- Cowra
- Parkes

Demographics of those who like the BTR Facebook Page:



Currently posts are a mixture of destination marketing and health care related stories/links. "Did You Know" posts were introduced in July in an effort to increase engagement (people liking/commenting/sharing) which in turn increases the reach (number of people seeing that post).



The most successful posts are the ones that have the highest number of shares, comments & likes. **Post + Engagement = Reach.** This engagement needs to start with Councils as the primary stakeholders. All posts that are related to a specific destination/council have their page tagged in the post. Therefore, each page gets notified that they have been mentioned in a post.

Engaging with internal and external stakeholders

Throughout the year key stakeholder's social media has been followed. This includes the pages of key health related & Central NSW organisations (such as NSW Health, various NSW LHD's, health professional unions & media outlets etc.) including actively engaging with their posts in order to create awareness of the BTR page with a view to encouraging reciprocated engagement and support.

Posts to page/messages/comments have all been moderated and liked/replied to where applicable- this has led to an increase in engagement from the public. Anyone that has been kind enough to share one of the posts has been thanked via the comment "Thanks for sharing! #BeyondTheRange". Communication with destinations/councils has been "patchy" at best in terms of replies.

Some councils have no active Facebook page, and many show no increase in likers or engagement. Essentially the majority of these pages are fairly inactive and are not providing much benefit to them (or the region). This probably highlights a need for social media training.

The website also needs contacts to be updated.

Paid Promotion/Advertising

Various methods of paid promotion and advertising were trialled to try and increase likes, engagement & reach. These included:

- Paid promotion of the page - this was a little slow to start so we switched some of the target demographics.
- Boosting all posts for a small amount.
- Boosting more engaging posts for a bigger share of the budget.
- Creation of stand-alone ads/videos.

What were the positives of the project?

- This project has been recognised by neighbouring ROCs eg Namoi and OROC.
- Presentations on the project have been requested to conference.
- The project buys the region and its members a ticket in the conversation on attracting and retaining health workforce and health in general.
- The project recognises that the need for health workforce fluctuates by LGA and workforce type and can vary support accordingly.
- The toolkit provides capacity to Council staff needing support in this area.
- The project has been recognised by key politicians such as the Hon Sarah Mitchell and the Hon Fiona Nash.
- Costs to Councils are small.
- The project has attracted funding from the private and public sectors.
- The project has collected a significant amount of stories and collateral for sharing with other stakeholders and ongoing use.
- The project facilitates useful networks in the health sector.

What were the negatives?

- Council engagement has been fairly quiet.
- Withdrawal of public and private sector funding.
- It is challenging to draw a direct line between the program and specific health workforce.

What are the opportunities and recommendations for the project going forward?

1. Engaging medical students:
 - a. Build an alliance with the universities as well as the people within the health services who organise the placements of students and residents/interns etc.
 - b. A welcome to Central NSW care package either by Council or by the region that could include some or all of the following:
 - a letter thanking them for choosing Central NSW and showing them our commitment to improving services Beyond The Range
 - brochures about the region
 - a point of contact to assist them during their placement
 - free passes to some Central NSW attractions/events
2. Presentations to target groups
3. Build on existing collaborations with other key stakeholders to try and incorporate marketing into Universities and post grad programs in Area Health Services.
4. Increase capacity and engagement of Council staff

Conclusion

Health and ensuring health services is a priority in every Community Strategic Plan in Central NSW. Member Councils regularly report challenges in attracting and retaining health workforce. Beyond the Range (BTR) has been a successful collaborative project for the Councils of Central NSW. It has enabled advocacy, provided capacity building for Councils, grown networks in the health sector and marketed the region as a destination for health workforce.

The intention was for BTR to return to management by Councils at the end of its third year, that is at the end of 2017. For BTR to be successfully handed back to Councils, as originally intended, there will need to be an increase in engagement by Council.

Other options include continuing to resource the program at varying levels or ceasing the program.

Recommendations include seeking this stronger engagement from Councils and supporting this with a social media workshop.

On current programming, there are sufficient monies to continue the program to December 2017 by which time it is hoped that engagement will have increased and members will be better placed to provide feedback on the value of the program.

13) PERFORMANCE AUDITS BY NSW AUDIT OFFICE

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: CM.AU.1

Recommendation:

That the Council receive the report on the introduction of performance audits by the NSW Audit Office.

Reason for Report:

To report to Council on the introduction of performance audits by the NSW Audit Office.

Report:

Councillors would be aware of the introduction of the NSW Audit Office to the audit framework of local government. Council has received advice that the NSW Audit Office will also conduct performance audits as prescribed under the Local Government (Governance and Planning) Act 2016.

Performance audits will assist to inform the NSW Audit Office whether services or activities selected are being conducted in an efficient, effective and economical manner. It has been advised that there will be 3 performance audits conducted across local government in 2017/18.

The first performance audit proposed for 2017/18 will be a desktop review of reporting in Council Annual Reports that will entail a more thorough review of a select sample of councils. The second performance audit proposed will survey councils on fraud controls in place. The final performance audit will examine current shared services arrangements across councils.

Councils will be selected for more detailed examination and may not be part of every performance audit conducted.

Issues:

The selection of Council for participation in performance audits will assist to strengthen governance processes of Council and assist to provide assurance to the Audit Committee and ultimately Council on services and activities undertaken.

Budget Implications:

Council has budget provision in the 2017/18 Operational Plan and Long Term Financial Plan for audit services. There is no reference to additional cost to councils for performance audits and no provision has been set aside for this purpose.

Enclosures (following report)

1 Correspondence From The NSW Audit Office 9 Pages

Attachments (separate document)

Nil



Mrs Rebecca Ryan
General Manager
Blayney Shire Council
PO Box 62
BLAYNEY NSW 2799

Contact Audit Office
Phone No 9275 7100
Our Ref
Your Ref

27th April 2017

Dear Mrs Ryan

Initial local government performance audits

As you are aware, recent amendments to the *Local Government Act 1993* have made the Auditor-General of NSW the Auditor of Local Councils in NSW. In addition to auditing Councils' annual financial statements, the new mandate provides for the conduct of "Performance Audits".

I am aware Performance Audits are a new type of audit for Local Government so the purpose of this letter is to tell you a little bit about them and my approach.

Essentially, Performance Audits assess whether selected activities or services are carried out efficiently, effectively and economically. The State Government has provided my Office with funding to conduct two to three Local Government performance audits annually. I have consulted with organisations like Local Government NSW and the Office of Local Government regarding topic selection.

In this first year, I have chosen to focus on the sector as a whole, rather than on any individual council. In this way I hope to improve my Office's understanding of Local Government and to work alongside you to provide some general benchmarking or improvement opportunities. My aim is to support Councils to identify good practice and to make improvements over time.

The first Performance Audit will focus on Councils' own reporting to their communities on service delivery. My Office is conducting a desk top review of reporting in Council annual reports and will select a sample of Councils to profile in more detail.

The second audit will survey fraud controls in place across Councils. And the final performance for the 2017/18 financial year will examine current shared services arrangements.

We will contact you directly if your Council is selected for more detailed examination in any audit.

I am sure it will be helpful if I publish a forward program of possible performance audits for you to provide any feedback on. Matters identified in my annual financial audits will also inform the selection of future topics, which may be a mix of sector wide or more targeted audits. Again, my officers will contact you during the early stages of any audit involving your Council.

Information regarding Performance Audits and my Office's approach to Local Government can be found at <http://www.audit.nsw.gov.au/>. I also enclose our Performance Audit Guide for Local Government for your information.

You may like to view my current program of State Government Performance Audits to get a better insight into the nature of performance auditing. You can also discuss any aspect of the audit of your Council with the Business Team Leader responsible for your Council. Contact details will be provided to you in our Client Service Report.

I am looking forward to working constructively with you and your officers to carry out my obligations under the Act but to also support you in your work. If you have any questions, please feel free to email me (mail@audit.nsw.gov.au).

Please note I have also written to your mayor on this topic. It would be appreciated if you could table this correspondence at a forthcoming council meeting.

With my best regards



Margaret Crawford
Auditor-General of NSW

PERFORMANCE AUDIT GUIDE FOR LOCAL GOVERNMENT

INTRODUCTION

Performance audits assess whether an agency or council is carrying out its activities effectively, and doing so economically and efficiently and in compliance with relevant laws.

This Guide provides councils (the audited agency) with information about the NSW Audit Office's performance audit process. The Guide outlines the legislative framework and the NSW Auditor-General's authority, and what to expect of the Audit Office during a performance audit.

The Guide also informs councils of their obligations to assist the performance audit team to effectively and efficiently complete their work.

LEGISLATIVE FRAMEWORK

Auditor-General's authority to conduct performance audits

The *Public Finance and Audit Act 1983* (PF&A Act) sets out the Auditor-General's functions, mandate and powers.

The Auditor-General's independence is assured by key provisions in the PF&A Act. Specifically, the Auditor-General:

- reports directly to NSW Parliament on audits of agency financial reports and performance
- can only be dismissed by a resolution of both houses of the NSW Parliament
- decides on the program of work undertaken by the Audit Office
- is appointed for a non-renewable eight year period. In addition, performance audits are funded by NSW Parliament, not the agency being audited.

Under the *Local Government Amendment (Governance and Planning) Act 2016* (the Act), the Auditor-General is the auditor of all NSW councils and 'council entities' from 1 July 2016 and has the mandate to conduct performance audits.

The Act gives the Auditor-General authority to choose the topics and agencies for review, and to access required agency information.

The Auditor-General is required to report to the head of the audited agency, the responsible Minister and Treasurer on the result of a performance audit. In many cases, this will include the Office of Local Government and its Minister due to their respective roles.

SUMMARY OF KEY POINTS

In conducting a performance audit, the Audit Office is responsible for:

- obtaining sufficient knowledge of the program or activity being audited
- maintaining a constructive relationship with the audited agency and undertaking adequate consultation (see Table 1)
- securing and keeping confidential all agency information obtained in the course of the audit.

The head of the audited agency is responsible for:

- nominating up to two suitable liaison officers to work with the audit team
- providing full and free access to people and information within requested timeframes. This includes providing all information that is relevant to the audit, even if not specifically requested
- a duty of care to the audit team under WHS and anti-discrimination laws, and harassment free workplace policies.

Performance audits and topic selection

Performance audits assess whether an agency is carrying out its activities effectively, and doing so economically and efficiently and in compliance with all relevant laws. Activities examined by a performance audit may include an individual program or service provided by an individual or group of council's, all or part of an individual council, or it may consider particular issues affecting the sector as a whole and may include state agencies as well as council's. Performance audits cannot question the merits of government or council's policy objectives. The Act gives the Auditor-General authority to select performance audit topics and activities to review. We use a strategic approach to selecting performance audits, which balances our performance audit program to reflect issues of interest to Parliament and the community. We include topics that align with the government's policy objectives and reform agenda to assess progress and impacts.

Each year, the Auditor-General seeks input from the heads of government agencies and certain statutory officers, on proposed topics before publishing the performance audit program. The Auditor-General will also take into account performance audit topic suggestions from the Public Accounts Committee, Members of Parliament, local councils and members of the public.

Authority to access Council information

The Act provides the Audit Office with full access to information irrespective of any agency obligations for confidentiality. This overrides any other legislation that might restrict disclosure, such as secrecy or privacy laws.

The Auditor-General is entitled at all reasonable times to full and free access to information requested of the audited agency.

The only exception to this access is information that is Cabinet information as defined in the *Government Information (Public Access) Act 2009* (GIPA Act). However, as a matter of convention the Secretary, Department of Premier and Cabinet, provides relevant Cabinet documents to the Auditor-General when requested.

Agencies must provide the Audit Office with information requested.

Confidentiality requirements

Under the PF&A Act, any information obtained in the course of undertaking a performance audit must not be disclosed by Audit Office staff to any person other than staff of the auditee, with the exception of information relating to improper conduct as detailed in the Act.

All information that the Audit Office receives, and working papers that the Audit Office creates during an audit, are exempt from the GIPA Act.

FOLLOW-UP PROCESS AFTER THE PERFORMANCE AUDIT IS COMPLETED

Approximately 12 months after each performance audit report is tabled in Parliament, the Public Accounts Committee (the Committee) may follow up action taken by audited agencies in response to recommendations made by the Auditor-General. As part of the follow up process, the Committee questions agencies about their response to the recommendations and, if required, conducts public hearings to examine witnesses. The Auditor-General also provides comments on submissions made by agencies to the Committee.

After the performance audit report is tabled, we write to the head of each audited agency to confirm this process and provide a template to assist the audited agency to report to the Committee when requested.

ROLES AND RESPONSIBILITIES**The Audit Office's obligations**

We aim to complete our work efficiently to minimise the impost on each council. The time to complete this work varies depending on the complexity of the audit topic and the number of councils and state agencies that may be involved. This may range from six to 12 months.

Knowledge of the program or activity being audited

The audit team will obtain sufficient knowledge to enable it to identify and understand issues relevant to the program or activity being audited.

Performance audits may be undertaken on topics that require specialised skills and knowledge beyond those possessed by the audit team. In these cases, we engage consultants to provide expert assistance to the audit team and will discuss this with the audited council. The audit team must ensure that any consultant engaged for the audit has the necessary competence, capabilities and impartiality to complete the work required.

No surprises approach

The audit team seeks to establish a constructive relationship with each council so that there are 'no surprises' in the final audit report. The audit team will explain the audit process at commencement and will maintain appropriate communication throughout the audit. Council's General Manager, and executive staff, are encouraged to provide input at appropriate stages of the audit, such as when the audit is being scoped, and when preliminary findings, the draft report and potential recommendations are discussed.

Our audit process outlined in Table 1 provides several formal consultation points for the council to discuss the audit planning, preliminary findings and draft report during the course of the audit. In practice, there is ongoing and frequent communication between the audit team and the liaison officers.

Additionally, the head of the audited council and council executive staff can contact the Auditor General, Deputy Auditor General or Assistant Auditor-General Performance Audit at any time to discuss the audit. Our contact details are provided to the General Manager and council liaison officers at the commencement of the audit.

Audit methodology

Our performance audit methodology is designed to satisfy Australian Audit Standards ASAE 3000 and 3500 on performance auditing. The Standards require the audit team to comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance and draw a conclusion on the audit objective. Our processes have also been designed to comply with the performance audit requirements specified in the Act.

Security of agency information

The Audit Office treats all audit-related information as 'in-confidence'. Our computer network has appropriate security measures in place to mitigate unlawful access. Secure arrangements are also in place to store physical documentation.

Sensitive information that, in the Auditor-General's opinion, is not in the public interest will not be included in public reports. This may include commercial in confidence information. Any issues that the council may have about the Auditor-General's powers and the content of the audit report should be discussed with the audit team at the earliest opportunity.

The audit team will discuss with council's liaison officers suitable options and timing to provide information and documentation for the audit. This may include use of a web based secure file transfer facility to enable audited agencies to securely and efficiently provide requested information.

The audited agency's obligations

We aim to use council staff time efficiently and effectively and request the council's cooperation to facilitate our work. In the planning stage of each audit we will consult with council's liaison officers and agree on timely access to people and information (see Table 1).

Nominate up to two liaison officers

Council's General Manager is asked to nominate up to two liaison officers to work with the audit team. The liaison officers' role is important to both the Audit Office and council.

The liaison officer should be a senior member of the council who will keep the General Manager informed of the progress of the audit, and who has authority to make decisions on behalf of the council, for example, when reviewing the draft audit report and discussing potential audit recommendations.

The liaison officer will be asked to assist with the day to day administration of the audit, such as assistance in arranging meetings, access to people and information. Council's General Manager, or the nominated liaison officer, may wish to appoint a second liaison officer to assist the audit team with these matters.

Regular and open communications between the audit team and management of the council help deliver an efficient audit. The audit team will contact the nominated liaison officers regularly during the audit and will direct most questions and documentation requests through them. Refer to Table 1 for more details.

It is essential the audit team receives prompt responses to its questions and requests for supporting documentation.

Prepare early for the audit

The letter sent to the General Manager when a performance audit commences includes an indication of the issues that the performance audit will examine. This is discussed and refined during the planning phase of the audit outlined in Table 1.

The General Manager can prepare early for the performance audit by:

- reviewing relevant plans, records and source data, and making sure these are up-to-date and available for the audit team
- gathering documentation on how council monitors and measures the effectiveness, economy and efficiency of the audited activity and have the most recent results ready.

Provide full and free access to people and information

The General Manager and council's nominated liaison officers are responsible for arranging unrestricted access for the audit team to relevant individuals and documents and for the completeness and accuracy of the information supplied for the audit.

This is particularly important for performance audits. Each performance audit is unique and, as a result, it is difficult for audit teams to know exactly the documentation relevant to the audit. It is therefore the council's responsibility to ensure it provides:

- all information it is aware of that is relevant to the audit, whether or not it is specifically requested
- all information the audit team requests that is relevant to the audit

- unrestricted access to all people in the council from whom it is necessary to obtain audit evidence.

The General Manager is also requested to advise the audit team:

- if they or their council has any knowledge of any actual, suspected or alleged intentional misstatement (such as fraud) or non-compliance with laws and regulations in relation to the audit topic
- whether there has been any internal or external reviews or audits conducted in relation to the audit topic.

Comply with work health and safety (WHS) and anti-discrimination laws, and harassment-free workplace policies

The Audit Office is committed to maintaining a high standard of work health and safety, and our staff are expected to treat each other and council staff with courtesy and respect.

Councils have a duty of care to Audit Office staff under the *Work Health and Safety Act 2011*, Regulation, Codes of Practice and recognised industry standards, as appropriate.

If the audit team fails to adhere to anti-discrimination laws or the harassment free workplace policy, the council liaison officers should advise the Assistant Auditor-General Performance Audit immediately.

The Audit Office has policies and strategies to prevent and deal with discrimination and harassment.

If the audit team is treated contrary to anti-discrimination laws and the harassment free workplace policy by any council staff, the audit team will advise the Assistant Auditor-General Performance Audit immediately. The incident will be raised with the council liaison officers and, if necessary, with the General Manager and the Auditor-General.

Transmission of agency information

Councils may provide working papers in hard copy or electronic format. Our preferred format is electronic documents in Word, Excel, or PDF formats provided by e-mail or through the Audit Office's secure file upload service. Details of e-mail addresses to use, or the file upload service, are provided by the audit team when information is requested.

The audit team may need 'read only' access the council's electronic systems. If this is required, the liaison officer will be asked to arrange the necessary access including log in IDs or access terminals on-site.

PERFORMANCE AUDIT PROCESS

Once initiated, performance audits have three main stages: planning, conduct and reporting. A description of each of these stages, and the extent of our consultation with the audited council, is outlined in Table 1.

Table 1—Performance audit stages and consultation with audited agencies

Planning	<i>Audit commences</i>	An audit team is assigned and the audit is initiated. Commencement letters are issued to the General Manager, Chief Executive, responsible Minister/s, and the Treasurer. The head of each audited council and state agency nominates their liaison officers who will work with the audit team.	<i>Commencement letters</i>
	<i>Scoping work</i>	The audit team meets with council's liaison officers, and other key stakeholders, to gain an understanding of the council and activities relevant to the audit topic. The audit team develops the audit's scope and focus, including the audit objective and potential criteria. The potential audit scope is discussed with council's liaison officers.	<i>Draft audit scope and focus</i>
	<i>Audit plan</i>	The audit team finalises the audit scope and develops the audit plan in consultation with council's liaison officers. In addition to the scope and focus, the audit plan may include: <ul style="list-style-type: none"> • the audit procedures, including how and what information is to be collected to answer the audit criteria • audit fieldwork and approach, including the people and locations the audit team will visit during the audit • audit schedule, including consultation milestones and proposed tabling date. A draft audit plan is provided to the council's liaison officers for feedback before being finalised. Once finalised, the audit plan and audit engagement letter are issued to the General Manager. 	<i>Audit plan and engagement letter</i>
Conduct	<i>Evidence gathering and analysis</i>	Evidence is collected and analysed against the audit criteria. The audit team must ensure they have sufficient and appropriate evidence to answer the audit objective and criteria.	<i>Interviews with relevant council staff</i>
	<i>Preliminary findings</i>	Preliminary findings against the audit criteria are discussed with council's liaison officers. Additional relevant evidence may be requested if needed.	<i>Requests for access to documents and information</i> <i>Preliminary findings discussed</i>

<i>Reporting</i>	<i>Draft report</i>	<p>A draft report is prepared and a meeting held with council's liaison officers to discuss their feedback. The purpose of the draft report is to give the council the opportunity to identify errors of fact or interpretation, and to provide additional relevant evidence that addresses the audit criteria. Responses received from the council are carefully considered and amendments made as necessary. During this process the audit team will also discuss with council's liaison officers potential recommendations to be included in the audit report. The General Manager may wish to meet with the Auditor-General to discuss the draft audit report and recommendations before it is finalised.</p>	<p><i>Draft report</i></p> <p><i>Potential recommendations</i></p>
	<i>Final report</i>	<p>The audit's final report is issued by the Auditor-General to the General Manager, Chief Executive, the responsible Minister/s, and the Treasurer, in accordance with the Local Government Act 1993. The audit report includes recommendations to improve accountability and performance. The General Manager is invited to provide a written response to the audit report and its recommendations that will be published with the audit report.</p> <p>The audit report is tabled in NSW Parliament and published on the Audit web site</p>	<p><i>Final statutory report</i></p> <p><i>Tabled report</i></p>

14) LEASE OF LAND FOR TELECOMMUNICATIONS INSTALLATION**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 6.3 A well-run Council organisation.**File No:** PM.AD.5**Recommendation:**

1. That the report on the lease of land located at 19 Mt. McDonald Road (Part Lot 1 DP 999523), Lyndhurst be received.
2. That the commercial terms as proposed be endorsed.
3. That Council endorse execution of the lease of land located at 19 Mt. McDonald Road (Part Lot 1 DP 999523), Lyndhurst and associated documentation by the Mayor and General Manager under Council seal.

Reason for Report:

To seek Council endorsement of commercial terms for lease of land located at 19 Mt. McDonald Road (Part Lot 1 DP 999523), Lyndhurst.

Report:

Council had a lease of land to Telstra for housing of a telecommunications facility located at 19 Mt. McDonald Road (Part Lot 1 DP 999523), Lyndhurst. The 20 year lease expired 30 June 2016 and Council has been attempting to coordinate negotiations with an appointed third party over future arrangements.

Council is now in receipt of correspondence seeking endorsement of commercial terms for lease arrangements. Terms proposed are consistent with the previous lease and are as follows:

Lessee	Telstra Corporation Ltd
Lessor	Blayney Shire Council
Location	19 Mt. McDonald Road, Lyndhurst (Part Lot 1 DP 999523),
Term	20 years (4 x 5 year terms)
Rent	\$350 p.a. (Term 1 \$1,750)
Rent reviews	3% per annum commencing on each anniversary of the commencement date.
Commencement Date	1 July 2016
Outgoings	All statutory outgoings to be borne by the lessor, electricity charges to the leased area to be borne by the lessee.
Legal Fees	Lessee to bear all legal costs for lease preparation up to \$1,500.

An image of the telecommunications facility is shown below:



Council endorsement of commercial terms is sought by the lessee prior to lease preparation. Subject to Council endorsement, it is also proposed that Council authorise lease execution to expedite lease finalisation.

A copy of the commercial terms as proposed by the lessee and location map are provided as attachments to this report.

Issues:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Legal fees associated with the lease contract are anticipated to be covered by the lessee. Lease income associated with this matter has been factored into income forecasts for 2017/18 and future years.

Enclosures (following report)

- | | | |
|---|---|---------|
| 1 | Correspondence from Jones Lang LaSalle (VIC) Pty Ltd on behalf of Telstra | 3 Pages |
| 2 | Map of location | 1 Page |

Attachments (separate document)

Nil



Jones Lang LaSalle (VIC) Pty Ltd
A.B.N. 28 004 582 423
C/- Telstra Property
Level 30, 242 Exhibition Street, Melbourne VIC 3000
Locked Bag 20169, Melbourne VIC 3001

3 May, 2017

Our Ref: Lyndhurst SCAX - JDE: 31027900

Blayney Shire Council
C/- Anton Franze
PO Box 62
Blayney NSW 2799
Sent via email: council@blayney.nsw.gov.au

Dear Anton Franze,

RE: TELSTRA TELECOMMUNICATION INSTALLATION

JLL advises and acts on behalf of Telstra Corporation Limited in respect of their real estate holdings nationally. Telstra Corporation Limited would like to renew their lease at the abovementioned property in order to continue to provide telecommunication and data services to the area.

In order to proceed to prepare a draft lease for your review and comment, we first require your approval of the basic commercial terms as set out below.

Lessee	Telstra Corporation Limited ACN 051 775 556
Lessor	Blayney Shire Council
Demised Premises	Part of lot 1 on Deposited Plan 999523
Rent	Year 1 \$350.00 (Gross) + GST per annum payable annually in advance
Term	Four (4) x Five (5) year Consecutive Lease
Option	Nil
Commencement	1 st July 2016
Rent Reviews	Three (2.0) per cent (%) per annum commencing on each anniversary of the Commencement Date during the Term and at any option term.
Use	To operate and maintain a telecommunication facility including installation, inspection, maintenance, construction, excavation, replacement, repair, renewal, alteration, upgrade, cleaning, operation, access to and from and removal.



Access	The Lessee will be permitted 24-hour, 7 day unrestricted access to the facility. The facility is remotely monitored and maintenance usually undertaken during normal business hours except in the case of an emergency.
Outgoings	All statutory outgoings to be borne by the lessor, electricity charges to the leased area to be borne by the lessee.
Legal Fees	Telstra will bear all legal costs capped at \$1,500.00
Lease	Telstra Corporation Limited will prepare at their own cost their Standard telecommunications Lease Agreement that is to be exchanged.

Note that entering into this proposal on the above terms and conditions is subject to:

1. Formal approval by Telstra Corporation Limited delegate,
2. Approval by Telstra Corporation Limited financial delegate,

To accept this lease proposal please sign where indicated and return a copy either via email or post.

Please sign where indicated below and return a copy of this complete letter (all 3 pages) to our office by email or via the post marked for my attention at your earliest possible convenience. Please do not hesitate to contact me should you have any queries.

Yours sincerely,

**JLL FOR AND ON BEHALF
OF TELSTRA PROPERTY**



NOTICE OF ACCEPTANCE OF THE COMMERCIAL TERMS

SITE NAME: Lyndhurst SCAX
JDE NO: 31027900

1. I / we agree to the above lease proposal as issued by JLL on 03 May 2017
2. I / we acknowledge that Telstra may now prepare and send a standard current lease document
3. I / we provide contact details for our Solicitor (if any) below.

Signature:	
Full Name:	
Position:	
Date:	

Signature:	
Full Name:	
Position:	
Date:	

Solicitor:



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 www.lpi.nsw.gov.au.
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Created By: Anton France
 Projection: GDA94 / MGA zone 55
 Date: 8/06/2017 9:05 AM

Blayney Shire Council
 PO Box 62
 BLAYNEY NSW 2709
 Ph: (02) 6368 3104
 Fax: (02) 6368 3290
 Web:
www.blayney.nsw.gov.au

15) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for June 2017 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Funding Applications

Australian Government Bridge Replacement Program

Council has submitted an application for the replacement of the Browns Creek Road bridge over Cowriga Creek, and awaits further advice on the matter. Should the application be successful, funding would be offered on a 1:1 basis.

NSW Government Innovation Fund

Council in partnership with Central Tablelands Water has submitted an application to implement a renewable energy source (solar photovoltaic [PV]) with the potential to offset electricity costs across various council sites. The grant will initially fund the review, design and installation of PV systems. The key to the project is to potentially share power generation from 1 location to others in our network, resulting in reduced ongoing operational costs to Council.

The project is further discussed by way of separate report.

Major Works

Gravel material has been placed on the Carcoar end of the Errowanbang Road Project for approximately 600m, with cut/fill completed on this end.

Vegetation works have been taking place to clear the corridor for the new widened road. Council has received great support from adjoining land owners resulting in decreased cost and time implications on this part of the works.

Culvert replacements have also commenced on Cadia Road as preparatory works for pavement works on Cadia Road.

Heavy Patching program

The heavy patching program was completed on 7 June 2017. A total of 10.6km (58,500m²) was delivered, with works undertaken on Errowanbang, Forest Reefs, Moorilda, Ewin and Carcoar Streets and Newry Downs Roads. Additional works were also included in the program on Guyong Road, Donaldson and Harrow Streets funded from savings obtained from reduced oil prices within the reseal program.

Footpaths

Work continues on the joint RMS/Council funded project to deliver a new shared path with realigned kerb and gutter along Adelaide Street.

Due to delays with weather earlier in the year, and services issues during the works, it is anticipated these works will be completed by the end of July. Council is working with RMS on securing the rollover of the remaining funding.

Other Works

Council completed works on Orange Road for Roads and Maritime Services over a week in May. These works were a total length of 1km and were delivered in partnership with RMS.

Council has also completed approach works to the new railway crossing on Wombiana Lane in conjunction with John Holland Rail.

Carcoar Road Bridge

Council has received a request from Crown Lands for additional environmental information for assessment. Council Officers are compiling this information for Crown Lands.

Major Contracts

Replacement of Six Timber Bridges

Construction on Felltimber Road nears completion with an expected completion date of 23 June, with the opening to traffic expected soon after (subject to final engineering verification).

The Bridge Contractor will move to Errowanbang on 3 July with completion expected in late September.

Ongoing Bridge Replacement Program

This project includes small format timber bridge replacements on Kinds and Hines Lanes, and Leabeater Street. Council continues to hold discussions with Charles Sturt University (CSU) toward providing design services.

Wastewater

Annual liquid trade waste inspections were recently conducted on businesses that discharge trade waste to the sewer.

Whilst most business have worked hard to comply and protect our sewer networks there were several that did not meet the Liquid Trade Waste Regulation and Guidelines.

Council staff will continue to provide education and consultation with these businesses to make them aware of the regulatory requirements and further reduce the risk to the treatment plant through this work.

Parks and Recreation

Mandurama Recreation Ground

With the trade fitout complete, the facility has been cleaned and is now open to the public.

Blayney Tennis Court Resurfacing

Blayney tennis courts have been completed to Council's satisfaction. Council is now collaborating with the Tennis Club to provide upgraded lighting to the courts, with an order placed for new LED lights.

Assets

Unsealed Roads

Council Assets staff have completed programmed inspections of the unsealed road network. Required works (maintenance grading and resheeting) will be programmed on a priority basis.

Sewer Revaluation

Condition assessment of a sample of the gravity network to identify the structural and serviceability of pipes is complete. This data is will be used to calculate any changes in the useful lives (period for which depreciation is applied) of the gravity network, which is critical for council to complete the revaluation of the Wastewater Asset class for the 2016/17 financial year.

A further meeting between Council staff and its auditors to provide preliminary revaluation data will occur in mid June. Council has received advice from the NSW Audit Office that Councils treatment of 'relined' pipes, is acceptable with appropriate documentation in Councils Sewer Revaluation Methodology.

Infrastructure Services Personnel

Council's preferred candidate for the position of Cadet Engineer has been accepted by Charles Sturt University. Blayney resident, Mr Joel Cummings will commence with Council on 20 June for a period of 12 months. Joel will work be employed 4 days per week, with the 5th day dedicated to attending University in Bathurst, in accordance with the degree programme.

Heavy Plant and Fleet

An order has been placed for a new Cat grader in accordance with the Council's Plant Replacement Program and the quotes received through Local Government Procurements Vendor Panel. The grader is in stock and expected to be delivered in the coming weeks.

Council took delivery of a new roller in May as part of an order of 2 new rollers. However during its first use a serious safety issue was identified by Council's Operator that resulted in the roller being tagged out of service whilst the manufacturer worked on a solution. The defect identified constituted a breach to the Work Health & Safety Act 2011, and the associated regulations. Under the Local Government Procurement contract, the manufacturer had 30 days to satisfactorily rectify the defect. Works were completed 2 days prior to the expiration of this time. During its first use when modified, the modification failed, resulting in a more dangerous situation than previous.

As the time frame was not met, Council returned the roller, and cancelled the order of the second roller in accordance with the conditions of contract. Council is now in the process of going to the market to procure 4 rollers, being the 2 identified in the Plant Replacement Program, and the 2 additional rollers for the Southern Cadia Access Route.

Council has also dramatically changed its assessment criteria to ensure a repeat of this issue cannot occur.

Issues:

Nil

Budget Implications:

Nil

Enclosures (following report)

Attachments (separate document)

16) REAPPOINTMENT OF VOLUNTEER CONTROLLER - BLAYNEY SES

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: ES.SP.5

Recommendation:

That Council approve the reappointment of the Local Controller of the Blayney SES, and notify the SES Central West Region Controller of its approval.

Reason for Report:

Regulations under the State Emergency Service Act 1989 (as amended) require the appointment of all volunteer Unit and Local Controllers across New South Wales to be renewed every 2 years. The next renewal being due on 1 August 2017.

Report:

All SES Controllers are appointed by the Commissioner of the NSW State Emergency Service (SES) upon the recommendation of the relevant Council and Region Controller.

Council has received notification from the SES Central West Region Controller, Mr Craig Ronan of a recent Performance Review of the current Local Controller for the Blayney SES Unit, Mr Reg Rendall.

Mr Rendall was appointed as Local Controller in July 2008 after the previous Controller Mr Max Osborne retired from the position in April 2008 after 9 ½ years service as Local Controller.

Mr Rendall has been a volunteer member of the Blayney SES Unit for the more than 20 years. Prior to his retirement from the Ambulance Service of NSW, Mr Rendall was Station Officer of the Blayney Ambulance Station and had accrued 30 years service.

The result of the review was that Mr Rendall has been found to be carrying out his duties in managing the Blayney SES Unit in a very satisfactory manner.

As chair of the Local Emergency Management Committee, the Director of Infrastructure Services concurs with the assessment, and has found Mr Rendall to be very proactive in developing an ongoing relationship with the Blayney Shire Council in the interests of safety and emergency recovery in the Blayney Shire Local Government Area.

Mr Rendall also acts as The Hon. Paul Toole MP's representative to the Blayney Local Traffic Committee.

It is therefore recommended that Council approve the re-appointment of Mr Reg Rendall as Local Controller of the Blayney SES.

Issues:

Nil.

Budget Implications:

Nil.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

17) NAMING OF BRIDGES

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

1. That the source of names for the proposed naming of the 6 bridges currently being replaced across Blayney Shire be undertaken in accordance with Council's Road and Street Names Policy (25F).
2. That Council seek local community input, including via local schools and the Blayney and Lyndhurst RSL sub-branches.

Reason for Report:

Council is currently replacing 6 larger format timber bridges, within its Bridge Replacement Program.

Council proposes to name these structures.

Report:

Councillors may recall issues raised when determining the name for the bridges on Newbridge Road, over the Belubula River.

Council is currently replacing 6 larger format timber bridges across the road network.

The bridges have been designed with a 100 year design life and are expected to become an enduring part of the Blayney Shire Council landscape.

It is important that the naming of bridges in Blayney Shire is standardised to ensure the process is transparent, understandable and, if appropriate, provides opportunity for community consultation.

A consistent approach also benefits emergency services, transport and freight delivery.

The NSW Geographical Names Board primary objective is to give precedence in using names of Aboriginal origin associated with the place, or a name that recognises the social history of an area.

In 2010, Council reviewed its Road and Street Names Policy (25F), and developed the “Naming of Public Roads and Streets Procedure” (25F). The procedure includes a list of preferred names that were sourced from local war memorials.

By naming these bridges after fallen local servicemen and women, some who died 100 years ago this year; the community shows its gratitude and respect for those who made the ultimate sacrifice for their country and who would have called Blayney and its surrounds home.

It is proposed that local community input be sought offering an opportunity for intergenerational engagement between our youth, Council and local Returned and Services League (RSL) sub-branches.

Issues:

Nil

Budget Implications:

The placement of signage on each bridge is to be funded from the existing bridge program allocation.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

18) MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING HELD ON THURSDAY, 18 MAY 2017

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 2.1 Cultural and sporting events are coordinated and resourced.

File No: PR.ME.1

Recommendation:

That the Minutes of the Blayney Shire Sports Council Meeting, held on Thursday 18 May 2017, be received and noted.

MINUTES OF THE BLAYNEY SHIRE SPORTS COUNCIL MEETING HELD ON THURSDAY 18 MAY 2017 AT THE BLAYNEY COMMUNITY CENTRE CADIA ROOM

Meeting commenced at 6.00pm.

PRESENT:

Grant Baker (Blayney Shire Council), Cr David Kingham (Chair - Blayney Shire Council), Rodney Corbett (Blayney Junior Soccer), Andrew Russ (Blayney Rugby Union), Adam Hornby (Blayney Senior Rugby League), Greg Mitchell (Blayney Little Athletics), Cheryl Rutherford (Blayney Junior Tennis), Rosemary Reid (Blayney Show Society), Trevor Jones (Blayney Harness Club), Alistair Maclennan (Western Research Institute).

APOLOGIES:

Damon Taylor (Blayney Senior Cricket), Peter Waken (Blayney Swimming Club), Chris Smith (Heritage Country Schools PSSA), Rebecca Scott (Blayney Senior Soccer)

RECOMMENDED: That the apologies be accepted.

(Rosemary Reid/Adam Hornby)

MINUTES PREVIOUS MEETING – 17 NOVEMBER 2016 (as circulated)

RECOMMENDED: That the minutes of the previous meeting held 17 November 2016 be accepted.

(Trevor Jones/Rod Corbett)

MATTERS ARISING FROM THE MINUTES

Key King George Oval Commentary Box/Office

Lock on gate access to commentary box has been removed.

Secure Storage at King George Oval

A secure storage facility has been provided for the scoreboard laptop.

Ground Hire Fees and Charges

Council met with government school principals at Trunkey Creek. Principals are reminded to lodge a submission on draft pricing.

Showground User Meeting

Meeting has been held with Showground users.

DISCLOSURES OF INTEREST

Nil.

CORRESPONDENCE:

Correspondence (Distributed via Email to Sports Council).

Sport and Recreation Plan

Introduction given by Grant Baker who welcomed Alistair Maclennan from Western Research Institute who outlined what the plan objectives and issues were. A discussion paper was distributed on the current and future use of Shire facilities. He asked questions about needs:

- Disability access.
- Council's financial capacity for upgrading and expanding facilities.
- Western Region Institute will be holding a community meeting Thursday, 25th May, at the Community Centre for viewing and discussing the draft plan.
- Online Survey.
- Sports Council members and general community are urged to provide input.
- Methods of community engagement were raised.

Development Coordinators roles were discussed

ACTION: Contact details to be provided to Sports Council members. Coordinators to be invited to future Sports Council meetings.

EVENT CALENDAR UPDATE

- B2B – 22 April 2018

GRANT FUNDING UPDATE

The Grant Funding Update be noted.

The Development Coordinator's details will be included in the list for grant applications and will be invited to future Sports Council Meetings.

PROJECT UPDATES

The update on current projects was noted.

REPORTS**Blayney District Tennis**

Upgrade of Courts 1 -4 in process.

Costs:	Surface	\$72,429
	Lights	\$39,900
	<u>Total</u>	<u>\$111,929</u>

Council provided \$39,000, State Government Grant \$15,000.

Blayney Show Society

New kitchen completed. Agreement has been made with adjoining resident re bore. More security planned with cameras following break-ins and burglary. Updated seating project.

Blayney Golf Club

Update on bore upgrade. Delays with Office of Water (NSW Water). Increased security. Junior Golf progressing well.

Blayney Harness/Trotters

Offer support to prepare for seating project.

Junior Soccer

Juniors have 83 regular players with Season underway. Thank you to council staff - No 1 field sensational.

Senior Soccer

Seniors have 2 teams in 3rd Grade. New referees have been trained in both junior and senior ranks. Seniors will play at home in 2017.

Blayney Rugby Union

Have about 30 players with three games played for three wins. The 60th Anniversary of Blayney Rugby Ball will be held 10 June with tickets sold out.

Blayney Senior Rugby League

Women's League Tag and Under 18's team successful. All Stars match was successful although attendance was lower than anticipated. Funding from Financial Assistance Programme gratefully accepted.

Little A's

In recess. Start again in October. Cleo Dickie competes in the US next month. Tom Dale won 2nd and Cleo 3rd in State Carnival.

GENERAL BUSINESS

Bunker Shelter at King George Oval to be discussed next meeting.

Council Committee review survey distributed, and members urged to respond.

Sports Award are now happening every 2 months. A website is slowly being developed. We are looking for a guest speaker for our dinner in October.

NEXT MEETING

Thursday 3 August 2017 at 6:00pm (Note: brought forward due to Local Government Elections).

FUTURE MEETING DATES

Thursday 16 November 2017.

Meeting closed at 7.45pm.

Please note Rosemary Reid an apology next meeting.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

19) DEVELOPMENT APPLICATION 18/2017 - SKATE PARK - LOT 320 DP 750380, 2 ADELAIDE STREET BLAYNEY

Department: Planning and Environmental Services

Author: Senior Town Planner

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: DB.AB.351

Recommendation:

That Council approve Development Application 18/2017 for a skate park at Lot 320 DP 750380, 2 Adelaide Street, Blayney, subject to the conditions in Enclosure 4.

Reason for Report:

For Council to consider and determine Development Application 18/2017 for a skate park at Lot 320 DP 750380, 2 Adelaide Street, Blayney, as 2 submissions were received for the proposed development.

Blayney Shire Council is also the applicant for the proposed development.

Report:

Application Number:	DA18/2017
Development:	Skate Park
Applicant:	Blayney Shire Council
Owner:	Crown
Lodgment date:	3 March 2017
Land:	Lot 320 DP 750380, 2 Adelaide Street, Blayney
Local Environmental Plan:	Blayney LEP 2012
Zoning:	RE1 Public Recreation

The proposed development is located on the corner of Adelaide Street and Hobbys Yards Road, Blayney, Adelaide Street being the Mid Western Highway.

The site contains a public recreation facility, which includes tennis courts and clubhouse, water feature, old maze garden, small outdoor auditorium, leash free dog area, playground equipment and bbq area, amenities, pathways, limited parking, and a large wetland area.

Access is existing off Adelaide Street into the parking area, which caters for about 10 cars, including one accessible space adjoining the existing amenities block.

The land is surrounded by residential land to the south and west, residential and commercial land to the north, and rural land to the east, and is almost flat with a slight slope to the east into the wetland area. A location plan is provided in enclosure 1.

Other sites considered by Council include behind the tennis courts in Heritage Park, Dakers Oval, and available land at the western end of Stillingfleet Street.

The land is owned by the Crown and managed by Council. The site actually comprises three allotments, but only Lot 320 is nominated for the proposed development, being classified as Community Land.

The proposal includes a skate park facility together with an associated picnic shade shelter and tables. The skate park would be located within the former memorial garden maze area, with appropriate cut, fill and drainage works. The main structure would be constructed of steel and concrete, on concrete footings. The proposed design plans are provided in enclosure 2.

The facility would include a range of skate features including bowls, skate-able ledges and rails, banks, pipes and stairs, safety signage and a graffiti wall. The shelter would be constructed of steel frame with a colorbond roof, and timber seating, being 4.3m x 3.8m, and 2.1m to eave height, accompanied by a rubbish bin and drinking fountain, and located to the south east of the skate ramp.

The facility would be accessed via pathways from the existing car parking area, although no additional parking would be provided. No vehicular access is proposed off Hobbys Yards Road, although pedestrian access is available as there is no site fencing. No fencing is proposed as part of this proposal. The site is highly visible and has some street lighting already. No additional lighting is proposed. No hours of operation are suggested, other than for daylight hours.

The overall height of the structure above natural ground level may be approximately 1m at the highest point, given that excavation will take the bowl areas below ground level.

No particular facility management plan or pedestrian management plan have been provided, and these may be addressed as conditions of consent.

Section 79C Evaluation - matters for consideration

79C (a)(i) the provisions of any environmental planning instrument

1. State Environmental Planning Policies

There are no State Environmental Planning Policies relevant to this development.

2. Regional Environmental Planning Policies

There are no Regional Environmental Planning Policies relevant to this development.

3. Local Environmental Plans

The land is zoned RE1 Public Recreation under the *Blayney Local Environmental Plan 2012*. The objectives of this zone are considered as follows:

- To enable land to be used for public open space or recreational purpose.
Comment: The proposed development will enhance the use of Heritage Park as a recreational facility.
- To provide a range of recreational settings and activities and compatible land uses.
Comment: The proposed development provides ancillary facilities for Heritage Park, compatible with the existing use of the land.
- To protect and enhance the natural environment for recreational purposes.
Comment: The development is to be located on a flood free site, which requires minimal land clearing. Some existing exotic plantings may have to be removed, and drainage would be incorporated into the existing system. Impact on the environment would be minimized through attention to sediment and erosion control during construction.

Clause 6.4 Groundwater vulnerability

The proposal is an allotment in an area identified by the LEP's Groundwater Vulnerability map and therefore this report is required to address certain objectives as follows:

- To maintain the hydrological functions of key groundwater systems.
Comment: Due to location and function the proposal is expected to have a negligible impact on any groundwater system. All activities are to be contained in the confines of the nominated construction site.
- To protect vulnerable groundwater resources from depletion and contamination as a result of development.
Comment: The proposal is expected to have minimal impact on groundwater resources, with no polluting aspects. Sediment and erosion controls would be implemented during the construction.

Considerations for development

- The likelihood of groundwater contamination from the development (including from any on-site storage or disposal of solid or liquid waste and chemicals).

Comment: The likelihood of groundwater contamination due to the proposed development is expected to be negligible, due to location and attention to sediment and erosion control.

- Any adverse impacts the development may have on groundwater dependent ecosystems.

Comment: The proposal is expected to have a negligible impact due to the nature of the development and the measures to be applied to protect groundwater. This includes the placement of sediment and erosion control measures during the construction works.

- The cumulative impact the development may have on groundwater (including impacts on nearby groundwater extraction for a potable water supply or stock water supply).

Comment: Cumulative impact has been determined within the context of the proposed use of the site, which enables groundwater impact to be minimal. No water extraction is proposed for the site.

- Any appropriate measures proposed to avoid, minimize or mitigate the impacts of the development.

Comment: Sediment and erosion controls will be implemented during the construction stage of the development. The access ways currently comply with Council standards to serve the development.

- The development is designed, sited and would be managed to avoid any significant adverse environmental impacts.

Comment: If the proposal is managed in accordance with the consent conditions and the detail provided with the application, it is expected to have a minimal adverse environmental impact.

- If that impact cannot be minimized the development will be managed to mitigate that impact.

Comment: The development's potential impact as proposed is considered to be minor due to the development having no significant known polluting aspects. The proposed sediment and erosion controls that would be implemented during the construction stage should alleviate potential impacts.

79C (a)(ii) the provisions of any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority that apply to the land to which the development relates

There are no such proposed instruments relevant to this development.

79C (a)(iii) any development control plan that applies to the land to which the development relates

There are no development control plans relevant to this development.

79C (a)(iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, that apply to the land to which the development relates

There are no such agreements relevant to this proposal.

79C (a)(iv) any matters prescribed by the regulations that apply to the land to which the development relates

There are no such matters relevant to the development.

79C (a)(v) Any coastal zone management plan (within the meaning of the Coastal Protection Act 1979), that apply to the land to which the development relates

Not applicable to this development.

79C (b) the likely impacts of that development**Context and setting**

The proposed development has been assessed as a positive initiative within the context of Heritage Park and recreational facilities in the town of Blayney, having regard for landscape and streetscape, pedestrian safety and traffic management. The development will enable the site to continue to be effectively used as a recreational facility, not detracting from the significance of the parkland setting and other activities in the Park.

Access, transport and traffic

The proposed development is not expected to generate significant additional traffic, although some additional traffic will occur. No parking is provided along Hobbys Yards Road, although cars may pull over along that alignment. With no fencing it would be difficult to control access from that direction. Some parking is already provided on site off Adelaide Street.

Council's Engineer requires upgrading works to accommodate the development with regard to drainage and construction of a cycleway/pathway from the existing pathway system to the facility.

There are major roadworks proposed for this intersection by Roads and Maritime Services in the near future. Referral to RMS resulted in no particular requirements, although they did agree that a pedestrian management plan be prepared.

As a condition of consent, Council would require a Pedestrian Management Plan to be provided prior to the issue of the Construction Certificate, to examine the movement of pedestrians around this intersection, in light of the proposal and the proposed road works program.

Services/utilities

The cost of any service/utility connection would be borne by the developer. The sewer line runs along Hobbys Yards Road, and power and water are accessible from Adelaide Street.

Site design, internal design and construction

The site design, and locating the facility to the south western sector of the land, is generally in keeping with the landscape elements of the Heritage Park precinct. The structures would be constructed in accordance with the relevant provisions of the Building Code of Australia, and coloured to complement the existing Park features.

Other alternate sites have been suggested by the submission received. However, alternate locations within Heritage Park may be restricted by the Classification of the land, possibly being Operational, and the site being already occupied by other users. Dakers Oval is not suitable due to the flood area, and the inability to provide amenities without substantial additional cost. There are no available areas near the netball courts at the western end of Stillingfleet Street.

Hazards – technological, natural

There are no particular known natural hazards relevant to the development.

Noise and vibration

There are no known significant noise or vibration impacts relevant to the development at present. In the submission received from a resident to the south of the site, noise was not raised as an issue. Noise during construction would be limited through hours of construction on the development consent.

Environmental impact – flora, fauna, land resources, air and water pollution, micro climate

There are no matters such as flora, fauna or land resources relevant to the development. The site is within a highly disturbed landscape where exotic vegetation predominates. Dust suppression measures would be applied during construction to prevent air pollution, and erosion control during construction would minimize water pollution. The wetland area is located some 130m to the east and no disturbance of this would be required, other than the continued direction of stormwater into the ponds.

Water

Stormwater would be directed into the local drainage system and into the existing ponds at the wetland feature to the east. No water supply is required for this development.

Waste

Waste associated with the development should relate to amounts of construction waste, which would be appropriately collected, stored and removed off site to an approved waste facility.

Operational waste would be provided for with an additional rubbish bin adjacent to the picnic shade shelter.

Safety, Security and Crime Prevention

The proposed development may lead to issues relating to safety, security or crime prevention. The impact of antisocial behavior relating to skate park facilities has been identified in the submission received, and is a common issue raised by the community in other instances.

Given that the facility would be available to all ages, is in a highly visible location, and only 300m from the police station, allows for a minimum of unsavoury activity. It is a family friendly Park now, should only be used during daylight hours, and the possibility of video surveillance is to be investigated by Council, although not guaranteed, to limit vandalism and loitering. The Park is already an alcohol and smoking free zone and this would continue.

The concern is for monitoring of the Park, and control over night time activities, given the police station is not manned 24 hours.

The development should not lead to health issues for the wider community, and may even lead to health benefits for the users. It is to be carried out in accordance with relevant legislation, traffic management and SafeWork guidelines.

Heritage

Although this reserve is called Heritage Park, there are no listed heritage aspects of it. The site is not within the Blayney Heritage Conservation Area.

The closest heritage items to the site are residences along Martha Street, the nearest being about 130m away to the south west. No submissions were received from these residents.

Due to the location and aspect of the skate park and residences, it is unlikely that the skate park will impact upon heritage significance.

Economic impact

The proposed development would lead to an enhanced use of a significant recreational facility in the town. Increased visitation may provide overflow benefits to businesses in Blayney.

Funding of the facility will be partly dependent upon Council achieving success in funding application opportunities.

Council has prioritized the funding of the facility and factored it into the budget and funding opportunities, having regard to the location and need for facility in the growing town of Blayney.

Social Impact

The proposed development is not expected to have significant adverse social impact on the community, as long as ongoing monitoring and effective management of the facility are carried out by Council. The main amenity issues can be addressed through conditions of consent, and the placement of the structures should not create landuse conflict.

Due to the lack of submissions received, particularly given that residential development falls to the south and west of the site, suggests that the community has minimal concerns with regard to any negative aspects which might occur from the installation of such a facility.

The Park is already accessed by a range of people, both local families and visiting tourist traffic, as well as truck drivers and tradesman passing through. The exposed and open location of the site could serve to ameliorate adverse behavior.

The establishment of a skate park in Blayney might also provide opportunities for competition for all ages and skills in the sport.

It is noted that a skate park already exists at Millthorpe. The use and/or abuse of such facilities is usually a factor of the particular location and the associated community. The Millthorpe site is not reported as having any anti-social issues, although it is apparently a little underutilised, despite its location in a central area. The Blayney site is within a highly visible, existing family friendly and accessible Park precinct.

Cumulative impact, Principles of Ecologically Sustainable Development, Sustainability and Climate Change**Cumulative Impact**

Cumulative impact relates to the location of a new recreational facility within the Heritage Park precinct. The previous examination of the objectives of the zone, as considered in this report, enable enhancement of the Park. Conditions of consent will reinforce these provisions. Such development must be assessed on its merits, being specific to the constraints and opportunities offered around this part of the Blayney township.

Climate Change

The NSW Sea Level Rise Policy Statement 2009 outlines the Government's objectives and commitments in regards to sea level rise adaptation. A key Government commitment is that it will promote and support an adaptive risk-based approach to managing the impacts of sea level rise. The proposal would not significantly contribute to climate change and will not change the risk profile of the site in regard to the impacts of sea level rise.

Ecologically Sustainable Development

All potential environmental interactions should have regard for the Precautionary Principle (prevent environmental degradation and protect local environment), Inter-generational Equity (not to compromise the environment for future generations), Improved Valuation and Pricing of Environmental Resources (to utilize the land with minimal environmental impact to result in an economic benefit to the community) and conservation of biological diversity and ecological integrity.

The proposal would not present significant threats of serious or irreversible environmental damage, and the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations, for the conservation of biological diversity and ecological integrity.

Other

The following impacts have been considered and are not relevant to the proposal: bushfire, flooding and contamination.

79C (b) Suitability of the site for the development

The above assessment details the aspects of the development which might create land use conflict. The development as proposed would render the facility compatible with the existing Park features, adjoining properties and the streetscape. It would benefit the community through the provision of additional secure recreational facilities, within an existing recreation precinct, and would not generate significant additional traffic within the town.

79C (d) Any submissions made in accordance with this Act or the Regulations

The development was notified to Roads and Maritime Services due to proximity to the Highway and the pending major roadworks. No particular comments were offered, apart from the suggestion that a pedestrian management plan be prepared.

The application was notified to adjoining landowners and two submissions were received, one during the notification period with another submission received outside the official notification period, but prior to determination of the application.

A copy of both submissions are provided in enclosure 3.

The issues raised are considered as follows:

- A gross misallocation of funds (\$250,000?). Should be spent on a wider spectrum of our Shire population. Usage would be below 10%, and erratic. Utilisation would be low, and kept low as few young people can access it due to parental issues and distance that has to be travelled for access.

Response: The project is still very much unfunded and will require continued community support to raise funds and make applications for external grants. Council have supported this to date with \$20k for the design and lodgment of DA only to get this project to a shovel ready status.

- The Millthorpe skate park usage is not exactly “exciting”. If Blayney people do want one, they can go there. A facility in Blayney does not solve travel issues for the rest of the Shire.

Response: The Skate Park at Millthorpe is not accessible via public transport for the Blayney youth, although some young people do get there via parental transport. The NSW Department of Sport and Recreation are attempting to establish a Millthorpe Youth Group to reinvigorate the Millthorpe Skate Park, which at the moment is underutilised. The main reason is that it was built for a very high skill level, so younger less proficient skate boarders are not safe or comfortable having a go.

- In other towns they are targets for anti-social behaviour and social misfits. This turns away those with a genuine interest, and causes parents to discourage their children from using the facility. Parents are already time poor and having to stay at the facility to supervise will cause a diversion to other more friendly activities. There are also issues with rubbish, broken bottles, late night/evening anti-social behaviour, a rise in vandalism and a general decline in the amenity of the immediate area.

Response: Blayney’s Heritage Park is a family friendly area, already utilised by local people and visitors. No additional lighting would be provided to the skate park, so it will only be usable in daylight hours as a skate park.

A rubbish bin and graffiti wall will aid in keeping the area presentable, and a security camera will be investigated to mitigate vandalism and loitering. Heritage Park is an existing alcohol and smoking free precinct, as indicated by signage.

- Major roadworks are to occur on the corner of Martha and Adelaide Streets to improve safety of traffic at the intersection. Expensive traffic works won’t necessarily improve the safety of the road. Any extra traffic at the intersection adds to risks.

Response: The project is located in the former maze, already a public space where people congregate and sit in Heritage Park.

Skate Parks at both Bathurst and Glenbrook are on a main road and the Skate Park in Orange is located next to a busy intersection. In all instances, the parks are set back at safe distances from the roads.

The risk of any predatory behaviour or interaction from any minority persons is no different than any other site, existing or proposed. The benefit of the proposed site is that it is located close to a popular road way where the constant presence of the community where all activities, unsavoury or not is viewable by passing traffic and families accessing the public amenities, BBQ and other park assets. It is also close to the Hospital and close to the Police Station which the young people have viewed as a positive attribute of the proposed location.

- The existing amenities and drinking fountains are a positive for the site. However, there is a high volume of traffic, including trucks, who use the same amenities. Skate park users are exposed to the potential of unsavoury behaviour of a minority of these users. This aspect would influence parents in their attitude to allowing their children to use the facility.

Response: Consultation with community groups has resulted in the choice of site and facilities as proposed. Its orientation to the street is most appropriate and safety by design concepts have been utilised to minimise anti-social behavior.

The use of the park would add to the culture of fitness, as well as foster social and emotional health. Established infrastructure such as the bbqs and amenities are very popular, and no additional services would be required.

- There are two better sites for a skate park:
 - In between the tennis courts and the dog exercise yard area, with parking being on the Stillingfleet Street side. This separates users from the highway. The issues in points 1-3 above would still apply.

Response: Alternate locations within Heritage Park may be restricted by the Classification of the land, possibly being Operational, and the site being already occupied by other users. A site further from the road would be isolated and not close to amenities.

- Dakers Reserve: This site would encourage an increase in usage as parents have access to the shops in that area while their offspring use the skate park. The skate park could then be leverage for toilet facilities to be built at Dakers, which would support other sports like cricket and enable higher utilisation of the area by other sports. Traffic safety issues are removed.

Response: Dakers Oval is not suitable due to the flood area, and the inability to provide amenities or drinking water without substantial additional cost. Public surveillance is also restricted.

The initial assessment and report were finalised on 5 May 2017.

A further submission was then subsequently received regarding the proposed development on 9 May 2017. In the interests of transparency, Council being the applicant for this development, Council used its discretion, and the report presented at the Council Meeting of 15 May 2017 was deferred to ensure consideration of the second submission was included in the assessment.

The submission raised the following issues:

- The skate park is to be located on an extremely dangerous corner. Kids will always take risks and not necessarily use a “safe” pedestrian crossing to reach the site.

Response: Roads and Maritime Services had no particular comments to make on the proposal. It is acknowledged that major roadworks are pending on this intersection. A condition of consent has been drafted such that a Pedestrian Management Plan is to be prepared prior to the issue of the Construction Certificate. This plan would factor in any available information about the upgrading works, with a view to providing safe access in and around the site.

- A derelict area adjacent to the netball courts is another possible location for the skate park. It has plenty of room for parking and has clear visibility from local houses and Lee Hostel, outside a noise range.

Response: The alternate site suggested is not suitable for the skate park. It is Crown land, located between the proposed men’s shed site off Oldham Street, and King George Oval, and is off the western end of Stillingfleet Street. The site is occupied by netball courts and their associated car parking area.

79C (e) The public interest

There are not expected to be any other significant adverse impacts on the public interest from this development, as discussed in the above report. There are no relevant State or Federal policies, no easements, covenants or service provision matters.

Council has considered other sites as detailed in the above report.

The consent of the Crown has been obtained for this development, issued subject to conditions which would be incorporated into the consent.

Conclusion

The proposed development has been assessed under the provisions of all relevant legislation and submission received, and found to address impact and potential land use conflict within the site and the locality.

Appropriate industry standards of construction and conditions of consent would ensure land use conflict is minimized and the amenity of Blayney is protected, conserved and enhanced. A copy of the proposed conditions of consent are provided in enclosure 4.

Issues:

Nil

Budget Implications:

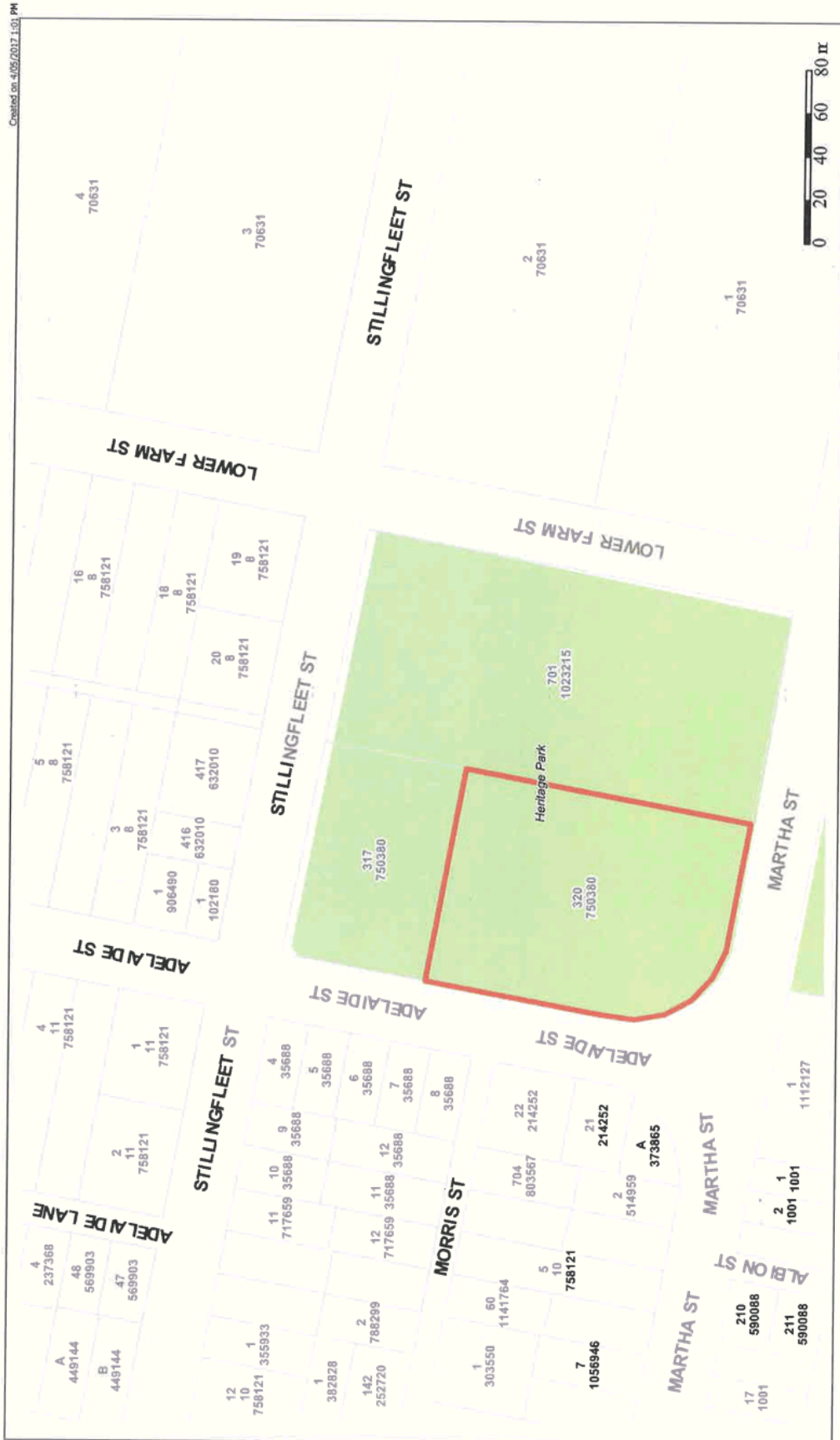
Nil

Enclosures (following report)

1	Location Plan	1 Page
2	Plans	4 Pages
3	Submissions	2 Pages
4	Conditions Of Consent	4 Pages
5	Department Of Primary Industries (Crown Lands) Consent	3 Pages

Attachments (separate document)

Nil



Created on: 4/05/2017 1:01 PM

Blayney Skate Park Location Plan

Projection: GDA04 / MGA zone 55

Date: 4/05/2017

Created By: Poley Hoppett



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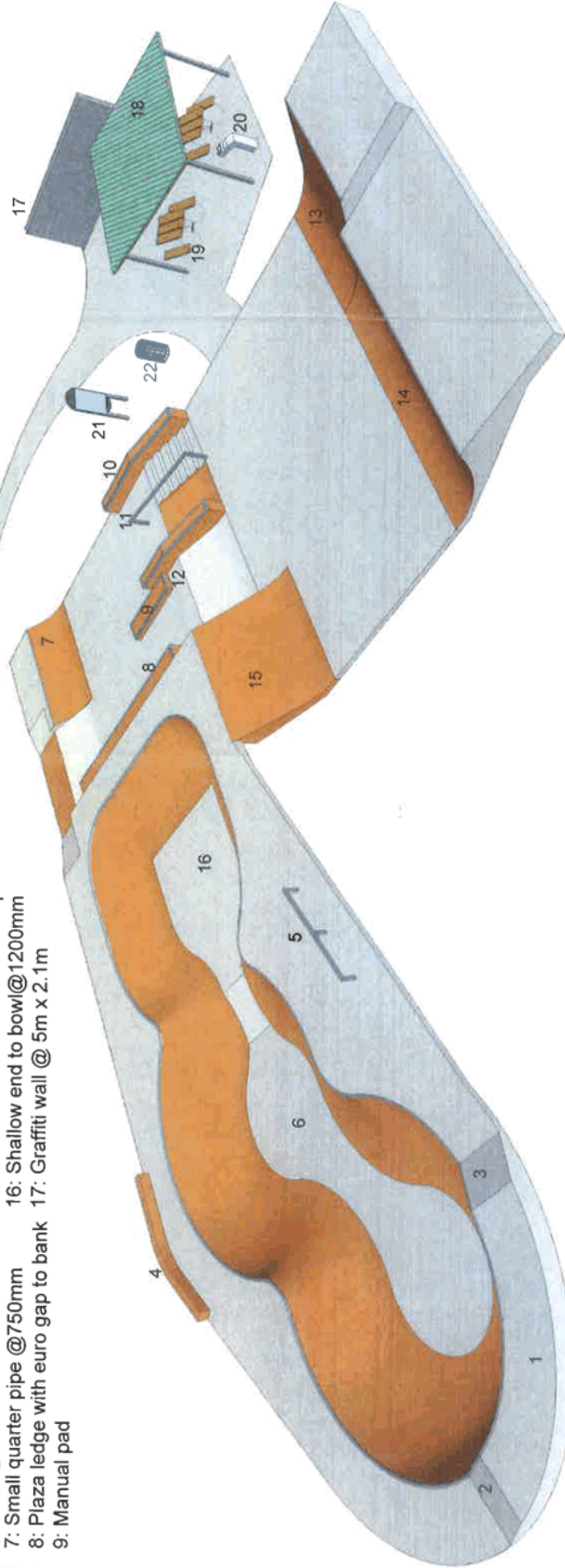
Scale 1:800@A3 10 / 1 / 2017

Blayney Skate Park Design



Features

- 1: Extension to bowl @1800mm
- 2: Escalator to bowl extension
- 3: Escalator to bowl extension
- 4: Skateable seating ledge
- 5: Straight grind rail
- 6: Bowl @1500mm
- 7: Small quarter pipe @750mm
- 8: Plaza ledge with euro gap to bank
- 9: Manual pad
- 10: Hubba ledge
- 11: Sloping grind rail and five stair
- 12: Euro Gap
- 13: Steep bank @1800mm
- 14: Quarter Pipe@1350mm
- 15: Banked Bowl area access ramp
- 16: Shallow end to bowl@1200mm
- 17: Graffiti wall @ 5m x 2.1m
- 18: Shade shelter @ 4300x3800
- 19: 2 x picnic tables and seating
- 20: Drinking fountain
- 21: Safety Signage
- 22: Rubbish bin



Skate Park Area 480m²



Blayney Skate Park Design

21 / 2 / 2017

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Note
 Reference Geodesy
 "Contour and Feature
 Survey Plan"

320
 DP 751380

NOTE
 Exact position/location of
 skate park to be confirmed by
 client prior to commencement
 of works.

Note: Contractor to verify all dimensions prior to the commencement of works. All dimensions are to be confirmed by client prior to commencement of works. The contents of this drawing and also the design features contained herein are subject to copyright law and may not be reproduced in any form without written consent from the © copyright Oasis Skate Parks



Drawn By **David Clancy**
 Status

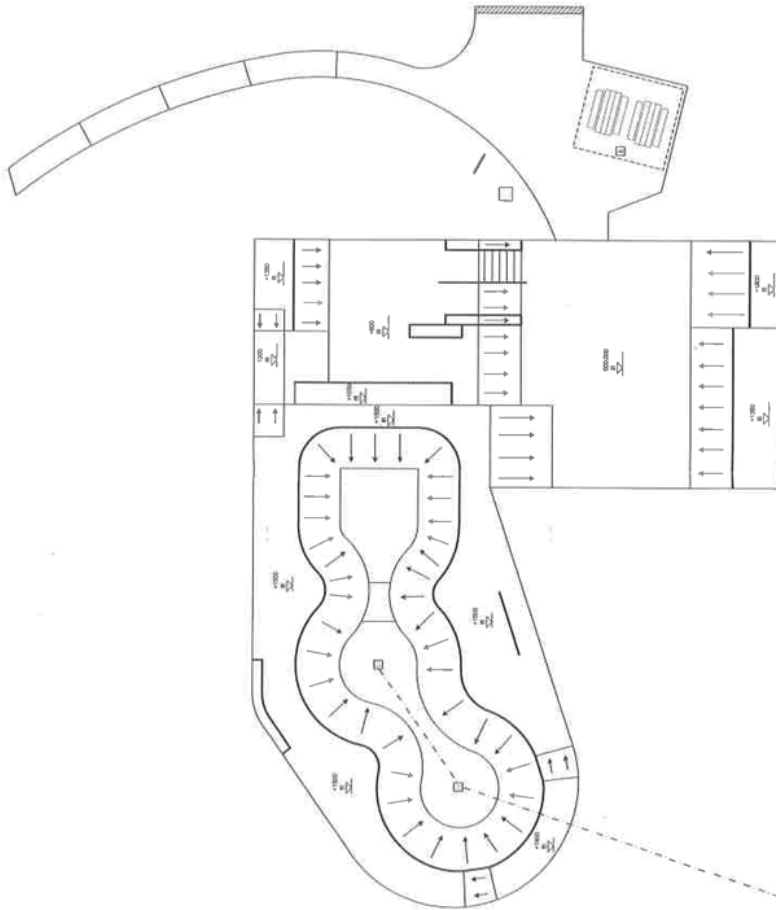
Client **Blayney Shire Council**
 Date **22 / 2 / 2017**

Approved By
 Drawing Title

Project **Blayney Community Skate Park**
 Site Plan

Sheet size **A 1**
 Scale **1:200**

DRAWING NUMBER **51009-DC 2**
 REV/SON **1**



Grading & Drainage Plan

Connect to gully pit.
 - 1000mm diameter
 - 1000mm depth
 - Survey Point
 - 20218_01A_0201.dwg

NOTE
 Unless stated
 otherwise all
 dimensions are in
 millimetres.

NOTE
 General drainage
 specifications refer to
 all associated structural
 requirements.

Note: Contractor to verify all dimensions prior to the commencement of works. Lead or Gully or any discrepancies should be referred in writing to the designer Oasis Skate Parks Pty Ltd.
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Drawn By David Clancy	Client Blayney Shire Council	Approved By	Project Blayney Community Skate Park	Sheet size A 1	Scale 1:100
Status	Date 22 / 2 / 2017	Drawing Title Grading & Drainage Plan	DRAWING NUMBER 51009-DC4	REVISION 1	

21 March 2017

Blayney Shire Council

91 Adelaide Street

Blayney NSW 2799 e: council@blayney.nsw.gov.au

Reference: IAPPD/30669 Blayney Shire Council D/A No. 18/2017 Skate Park

Attention: PM Moppett – Senior Town Planner

We advise you of our OBJECTION to the subject DA for a Skate Park on the specific site noted in the information sent to us via your letter dated 3 March 2017.

We declare that we have not made any political donations or gifts of any kind during the previous two years.

We note also that this submission is outside the date shown in the letter for submissions. We are surprised that the time for submissions is restricted to 14 days, given the variability of postal services during this time.

We object to the D/A as follows:

1/ we consider that this proposal if approved will be a gross misallocation of funds. It is highly unlikely that this project can be completed without the expenditure of a minimum of \$250,000. Such funds would be better spent on a wider spectrum of our Shire population e.g. a Cultural Centre/Arts Precinct. At best the spectrum of the community using this facility is likely to be below 10% and will be highly erratic.

2/ the utilisation of the facility will be quite low and will be kept low due to the low number of young people within our shire who cannot access it due to parental issues and distance which has to be travelled for access.

There is a skate park in the village of Millthorpe and its utilisation couldn't be described as 'exciting'. If Blayney people wish to access a skate park then Millthorpe is there. Having such a facility in Blayney doesn't solve the travel issues for the rest of the shire residents. They may as well access the Millthorpe park. They do not appear to be doing this now.

3/ our observations of skate park facilities in other locations/towns across several regions and states show that they are magnets for anti social behaviour and social misfits. This feature turns away those with a genuine interest and causes parents to discourage their children from using the facility. Parents are already time poor and having to stay at the facility to supervise will cause a diversion to other more friendly activities.

We note in other places, issues with rubbish, broken bottles, late night/evening anti social behaviour, a rise in vandalism in the surrounding area and a general decline in the amenity of the immediate area.

4/ we are aware that major road works are to occur on the corner of Martha Street and Adelaide Street in order to improve the safety of traffic on the Mid Western Highway at that intersection. The beneficial impact of the traffic proposals is quite theoretical and it wouldn't be the first time that expensive traffic flow works haven't improved the safety of the road. The intersection will remain problematical from a safety view point and any extra traffic will add to risks.

5/ we note that the proposed site is serviced by toilets and drinking fountains. This is positive for the site.

However there is a high volume of traffic, including trucks, using the nearby road and whose occupants use the same toilet facilities. Again this is positive for the name of the town. The drawback is that is that the skate park users are exposed to the potential of unsavoury behaviour of a minority of these users. This aspect will influence parents in their attitude to allowing their children to use the facility.

6/ we believe there are two better sites for a skate park:

A/ in the area between the tennis courts and the dog exercise area (within Heritage Park) with parking for parents et al being in the Stillingfleet Street extension. This site would insert an area of separation for the skate park users from the highway users.

This site option would not diminish the issues raised in Points 1 to 3 above.

B/ Dakers Reserve at the east end of Ogilvy Street. This site would encourage an increase in usage as parents have access to the shops in that area while their offspring use the skate park.

The skate park could then be used as leverage to have toilet facilities installed in that Reserve and thus support the higher utilisation of that area for other sports including cricket. Utilisation is currently restricted due to the lack of these facilities.

This site removes the traffic safety issues which impact the Heritage Park sites.

We trust you consider our submission and objection.

Yours faithfully

3 April 2017

The Blayney Council
BLAYNEY
NSW 2799

RE: The proposed Skateboard Park.

To the Committee planning the proposed Skateboard Park,

I wish to voice my horror at your proposed site.

It's common knowledge that that corner is extremely dangerous and even with the supposedly 'safe' pedestrian crossing it will not always be used by the park skateboarders. Kids will always be kids and take risks. Research has proven their brains are not hard-wired to assess danger. Remember...we were young once and I'm sure you can all recall doing something risky or stupid to our adult brains.

Being a relatively newcomer to Blayney and not knowing the layout of the streets, I used the opportunity to have a drive around and came upon a derelict area adjacent to the netball courts. It has a badly broken asphalt surface and obviously not used for it's original purpose. It may well be used as parking but there is still plenty of room for alternative parking areas.

This area seems ideal to me as it is almost epicente of the town, close to both the Primary and High schools, affording safe access away from the major transport routes of Adelaide and Carcoar Streets. If it is a disused sporting area, then my assumption is that Council already owns the area, so acquirement is no issue. It also has minimal deciduous trees which at the public meeting recently the attending children were all vocal that the decaying leaves cause dangerous slippery surfaces.

Also the area has clear visibility from local houses and Lee Hostel who's residents I I'm sure would enjoy the visual activities without being in noise range.

All I can add is take a look at the suggested site. It may well be the better, more cost effective, more accessible and a safer area. After all what is the cost of one child's life to a community?

Thank you for taking the time to consider this.

**Schedule A
Conditions of Consent**

CONDITIONS ISSUED WITH DEVELOPMENT APPLICATION No. 18/2017

STATUTORY

REASON: To comply with legislative statutory requirements

1. Development is to take place in accordance with the attached stamped plans for Development Application No. 18/2017, documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent.

*Note: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**. The Principal Certifying Authority (PCA) for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.*

3. The building shall be constructed and maintained in accordance with the requirements of the Building Code of Australia. In this regard the shade shelter must be designed for a snow load in accordance with Australian Standard AS/NZS 1170.3-2003.

4. The shade shelter must be accessible for people with a disability in accordance with Part D3 of the Building Code of Australia (Volume 1) and Australian Standard AS1428.1-2009. In this regard, the path to the shade shelter must comply with AS1428.1-2009 and suitable splayed corners must be provided at the intersection of the new path with the existing pathway.

5. Provide a clearly visible sign to the site stating:

- a) Unauthorised entry is prohibited;
- b) Builders name and licence number; or owner builders permit number;
- c) Street number or lot number;
- d) Contact telephone number/after hours number;
- e) Identification of Principal Certifying Authority.

6. Prior to the occupation or use of the building an Occupation Certificate is to be obtained and where Council is not the PCA a copy is submitted to Council.

7. The development is subject to the requirements of the Department of Primary Industries (Crown Lands) as attached to this consent, dated 11 April 2017.

8. The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifying Authority (PCA).

CONSTRUCTION

REASON: To comply with Council's statutory requirements

9. All excavation and backfilling associated with the erection/demolition of the building works must:

- a) be executed safely and in accordance with appropriate professional standards, and
- b) be properly guarded and protected to prevent them from being dangerous to life or property.

10. The applicant is to submit three (3) copies of engineering plans, specifications and calculations in relation to drainage works. Further, the works are to comply with *WBC Guidelines for Engineering Works*.

11. The applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the work site. The Traffic Management Plan is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to its implementation.

12. The developer is to submit a soil and water management plan for the site in accordance with *WBC Guidelines for Engineering Work*. No building, engineering, or excavation work, or topsoil stripping or vegetation removal, is to be carried out in relation to this development until such time as a Compliance Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, as amended, **or inspection report** has been issued by Council or an accredited certifying authority, certifying that the plan is in accordance with Council's *WBC Guidelines for Engineering Works*. Upon certification, the measures in the Soil and Water Management Plan are to be implemented during the course of the development.

13. Prior to the commencement of any works on Council or Roads and Maritime Services (RMS) controlled land including a public road, the applicant is to affect Public Liability Insurance to the minimum amount of \$20 million. This insurance is to note Council's interest and is to remain current for at least the period from the issue of the Construction Certificate until the issue of a Compliance Certificate or final inspection report for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the commencement of works within the road reserve.

14. A 2.5 metre wide 125 mm thick concrete cycle way is to be constructed in Heritage Park from the existing path to the new facility, in accordance with *WBC Guidelines for Engineering Works*.

15. The applicant is to arrange an inspection of the development works by Council's Engineering Department, at the following stages of the development. This condition applies notwithstanding any private certification of the engineering works.

	COLUMN 1	COLUMN 2
A	Drainage	* After laying of pipes and prior to backfill;

		* Pits after rendering openings and installation of step irons.
C	Water	* After laying of mains and prior to backfill; * After laying of services and prior to backfill; * Pressure testing.

16. The developer is to relocate, if necessary, any utility services, at the developer's cost.

DRAINAGE

REASON: To comply with Council's statutory requirements

17. All road and inter allotment drainage is to be conveyed to Council's underground drain within Heritage Park in accordance with *WBC Guidelines for Engineering Works*.

ENVIRONMENTAL

REASON: To comply with Council's statutory requirements

18. The applicant install, prior to the commencement of works, install adequate sediment and soil erosion controls on the site in accordance with *WBC Guidelines for Engineering Works*.

19. All rubbish and debris associated with the development, including that which can be windblown, must be contained on site in a suitable container at all times. The container shall be erected on the development site prior to work commencing.

Materials, sheds or machinery to be used in association with the development must be stored and stacked wholly within the worksite unless otherwise approved by Council.

Note 1: No rubbish or debris associated with the development will be placed or permitted to be placed on any adjoining public reserve, footway or road.

Note 2: Offenders are liable for prosecution without further warning.

AMENITY

REASON: To comply with Council's statutory requirements.

20. A Pedestrian Management Plan (PMP) for the precinct is to be submitted and approved by Council prior to the issue of the Construction Certificate. The PMP is to consider pedestrian movement to and from the site, in particular over both Hobbys Yards Road and Adelaide Street. The PMP is to have regard to the principles and actions of the Blayney Shire Active Movement Strategy.

21. A Landscape Design Plan for the site is to be submitted and approved by Council prior to the issue of the Construction Certificate. Landscaping shall consider that, upon maturity, passive surveillance of the site must still occur from adjoining public roads and spaces. The plan is to include botanical names, quantities and state of maturity of all proposed trees and shrubs.

Note: Landscaping is to be carried out in accordance with the landscape design plan, and once approved, maintained in perpetuity.

22. Noise generating demolition activities are to be restricted to the hours of:

- Monday to Friday 7am to 6pm
- Saturday 8am to 5pm
- Sundays and Public Holidays Nil

ADVICE AND NOTES

Inspection Schedule

The Principal Certifying Authority (PCA) is required to ensure all work is carried out in accordance with the consent, Building Code of Australia (BCA), and relevant standards, which is done during inspections at nominated stages of the work. The "Inspection Schedule" lists the mandatory and other required inspections that must be carried out by Blayney Shire Council during construction of the work.

- a. Slab/footing inspection when steel is laid prior to the pouring of concrete.
- b. Final/stormwater inspection at time of completion of all works.

Notice of Commencement.

Notice of commencement of building works – The attached form needs to be completed and faxed or mailed to Council at least 2 days before any work commences on the site.

Reference to the Building Code of Australia

A reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant construction certificate is made.



**Department
of Industry
Lands**

TRIM reference: 17/03459
LOC No: 582366

**Letter to Applicant
(consent granted)**

Adam Craig
Phone: 02 69 37 2705
adam.craig@crowland.nsw.gov.au

Blayney Shire Council
C/O Rebecca Ryan
PO Box 62
Blayney NSW 2799

11-APR-2017

Dear Rebecca,

Landowner's Consent for Lodgement of Applications relating for development comprising:
Construction of a Skate Park, Shelter and Seating
Crown land: Lot 320 DP 750380
Crown reserve: R84343
Parish: Errol
County: Bathurst

Consent is granted by the Minister for Lands and Forestry to lodging a development application under the *Environmental Planning and Assessment Act 1979*, and other associated applications required under other legislation, for the development proposal described above.

This consent is subject to the following:

- (1) This consent is given without prejudice so that consideration of the proposed development may proceed under the *Environmental Planning and Assessment Act 1979* and any other relevant legislation.
- (2) This consent does not imply the concurrence of the Minister for Lands and Forestry for the proposed development, or the issue of any necessary lease, licence or other required approval under the *Crown Lands Act 1989*; and does not prevent the Department of Industry - Lands (the Department) from making any submission commenting on.
- (3) This consent will expire after a period of 12 months from the date of this letter if not acted on within that time. Extensions of this consent can be sought.
- (4) The Minister reserves the right to issue landowner's consent for the lodgement of applications for any other development proposals on the subject land concurrent with this landowner's consent.

This letter should be submitted to the relevant consent or approval authority in conjunction with the development application and/or any other application. You are responsible for identifying and obtaining all other consents, approvals and permits required under NSW and Commonwealth laws from other agencies for the proposed development.

Department of Industry - Lands
PO Box 2185 Dangar NSW 2309
Tel: 1300 886 235 Visit: www.crowland.nsw.gov.au

You are required to forward to Department of Industry - Lands a copy of any development consent or other approval as soon as practical after that consent or approval is received.

If any modifications are made to the application (whether in the course of assessment, by conditions of consent, or otherwise), it is your responsibility to ensure the modified development remains consistent with this landowner's consent.

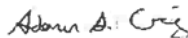
This landowner's consent relates to the following plans and other documents as retained by the Department of Industry - Lands: LOC Application Form (DOC17/064491), Specifications (DOC17/0637730, SEE (DOC17/063773), Location Plan (DOC17/063767), Design (DOC17/063767), AHIMS Search (DOC17/063765).

Native Title Notification

The proposed works are required to be notified to NTSCORP Limited (the Native Title Service Provider for Aboriginal Traditional Owners in New South Wales) prior to works commencing in accordance with Section 24JA/B of the Native Title Act 1993. Please contact NTSCorp on 02 60517728 or e-mail information@ntscorp.com.au .

For further information, please contact Adam Craig via the details given in the letter head.

Yours sincerely



Adam Craig
Senior Natural Resource Management Officer
Department of Industry – Lands, Wagga Wagga

Diagram 1 – Location



LOC 582366
Blayney Shire Council
Crown Reserves
Reserve Trust
Construction of Skate Park,
Shelter and Seating
on Lot 320 DP 750380
at Heritage Park Blayney
Parish: Errol
County: Bathurst
LGA: Blayney Shire Council

Legend
 — Skate Park Footprint
 — Development Lot



**Department of Industry
NSW**
Lands
Government
Author: Adam Craig

Disclaimer:
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20) MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM HELD THURSDAY 9 FEBRUARY 2017

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 5.4 Capable, self sufficient communities engaged in decision making about issues that affect them.

File No: GO.ME.1

Recommendation:

That the minutes of the Blayney Shire Cemetery Forum Meeting, held on 11 May 2017, be received and noted.

MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING HELD ON THURSDAY 11 MAY 2017 BLAYNEY SHIRE COMMUNITY CENTRE

Meeting commenced at 5.03pm.

PRESENT

Councillor Geoff Braddon (Chair), Councillor Kevin Radburn, Candice Braddon, Kevin Radburn (Senior), Vicki Pulling, Mark Dicker (Director Planning and Environmental Services (DPES) and Brian Parker (Supervisor Parks and Recreation (SP&R)).

APOLOGIES

Helen Dent, Hayley Lavers and Graham Mendham.

CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 9 February 2017 were confirmed to be a true and accurate record of that meeting.

(Vicki Pulling / Kevin Radburn (senior)).

DECLARATIONS OF INTEREST

Nil.

BUSINESS ARISING

K2W Project

Councils SP&R updated the committee on the successful K2W project, which has now finished that took place at Neville Cemetery.

The committee thanked Councils SP&R and congratulated him on a very successful project.

GIS Mapping Project

The committee were advised Council is in the process creating public access to the mapped cemetery data via a public portal on its website.

Lyndhurst

The committee were advised that two seats are currently at the depot which could be installed at Lyndhurst. It was agreed 1 seat should be installed at this stage and the location confirmed with Council's SP&R.

The committee were advised the parking area, just off the road near the cemetery entrance has been completed, whilst Council's works staff were undertaking work on Newry Downs Road. Lyndhurst residents expressed their gratitude for Council undertaking the works and highlighted to the committee that the quality of works was fantastic.

Tourist Brochure

The committee were advised development of the brochure was yet to commence.

The committee asked for a basic pricing brochure to be developed listing prices for burial and or internment.

Rabbits at Blayney Cemetery

DPES advised that Council is still investigating options to eradicate rabbits in our cemeteries.

The committee advised that a wombat appears to have established a burrow at Hobbys Yards cemetery. DPES advised Council's Ranger would investigate.

GENERAL BUSINESS

Nil.

NEXT MEETING

The next meeting of the Cemetery Forum will be held on Thursday 10 August 2017 commencing at 5.00pm (It is noted since this meeting, the next meeting will have to move to 3 August 2017, correspondence to be sent out shortly).

MEETING CLOSE

The meeting closed at 5.35pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

21) NETWASTE TENDER F2442 –TENDER FOR THE COLLECTION AND RECYCLING OF SCRAP METAL FOR COUNCILS IN THE NETWASTE REGION.

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.